HARDING TOWNSHIP COMMITTEE TUESDAY, OCTOBER 18, 2022 IN-PERSON

EXECUTIVE SESSION at 5:30 PM REGULAR MEETING AGENDA at 7:00 PM

Kirby Hall, Blue Mill Road, New Vernon, New Jersey

CALL MEETING TO ORDER - Mayor

ADEQUATE NOTICE of this October 18, 2022 meeting of the Harding Township Committee was sent to the Observer Tribune on September 19, 2022 and published in the Observer Tribune on September 22, 2022.

ROLL CALL – Municipal Clerk

Ms. Chipperson, Dr. Lacz, Mr. Platt, Mr. Yates, Mr. Jones

RESOLUTION TO RECESS INTO EXECUTIVE SESSION

Resolution TC 22-178 - Resolution to Recess into Executive Session

BE IT RESOLVED, by the Harding Township Committee that it shall adjourn into executive session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b; and

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Harding provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Township Committee will return to public session after this Executive Session.

Contracts:

- 1. Glen Alpin R. Goldsmith
- 2. Hurstmont R. Goldsmith
- 3. 2023 Professional Contracts/Agreements R. Falzarano

Litigation:

1. Verizon – M. Roselli

Personnel:

1. 2023 Salary Ordinance – R. Falzarano

Vote on Resolution:

	MOTION	FOR	AGAINST	ABSTAIN	ABSENT		
Ms. Chipperson		APPROVAL	APPROVAL				
Dr. Lacz							
Mr. Platt							
Mr. Yates Mr. Jones	H						
1711. 301103							
RECONVENE II	NTO PUBLIC	SESSION – Mayo	r				
ROLL CALL - N	Aunicipal Cler	k Ms	s. Chipperson, Dr. La	cz, Mr. Platt, Mr. Y	ates, Mr. Jones		
PLEDGE OF AL	LEGIANCE –	- Mayor					
Notice was sent published in the Board in the Tov	ADEQUATE NOTICE of this meeting of the Harding Township Committee was given as follows: Notice was sent to the <i>DAILY RECORD</i> and the <i>OBSERVER TRIBUNE</i> on September 19, 2022 and published in the OBSERVER TRIBUNE on September 22, 2022; Notice was posted on the Bulletin Board in the Township Municipal Building on Blue Mill Road in Harding, NJ on September 22, 2022, and Notice was filed with the Municipal Clerk on September 22, 2022.						
ANNOUNCEME	NTS/PRESEN	TATIONS/REPO	RTS/CORRESPON	DENCE – Mayor	Jones		
RESOLUTIONS	S – (NON-CO	ONSENT – REQU	JIRING SEPARA	TE ACTION)			
RESOLUTION MEETING MIN		RESOLUTI	ON TO ACCEP	T TOWNSHIP	COMMITTEE		
Mayor Jones asl 179.	ks Township	Committee Mem	ber to	proceed with R	esolution TC 22-		
BE IT RESOLVED , by the Township Committee of the Township of Harding that the minute(s) from the following meeting(s) are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: September 12, 2022; and							
BE IT FURTHER RESOLVED , by the Township Committee of the Township of Harding that the minutes from the following Executive Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: September 12, 2022.							
Township Compresolution placed	nittee Memb on this evening	ng's Non-Consent	: I would like Agenda by consent	to make a motic of the Township	on to approve the Committee.		
Seconded by To	Seconded by Township Committee Member						

Mayor Jones asks the Municipal Clerk for a Roll Call:

Vote on Resoluti	ion:				
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
RESOLUTIONS	S – (NON-CON	SENT – REQUIRI	NG SEPARATE A	CTION): - NON	E
DISCUSSION IT	ГЕМЅ:				
MEETING OPE					
Hearing of citizer public to be heard	ns during the Pu I about issues w	hich are/are not top	ion of the Agenda is ics scheduled for Pu peakers are asked to	blic Hearing tonigl	ht. To help facilitate
ORDINANCES 1	FOR SECOND	READING: NON	E		
ADD-ON RESO	LUTIONS: NO	NE			
RESOLUTIONS	REMOVED F	ROM THE CONS	ENT AGENDA FO	R DISCUSSION	AND VOTE

CONSENT AGENDA

The following items are considered to be routine by the Harding Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Township Committee Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

RESOLUTIONS TC 22-180 THROUGH RESOLUTION TC 22-187 HAVE BEEN PLACED ON THE CONSENT AGENDA

CONSENT AG	ENDA VOTI	E:					
Mayor Jones asks Township Committee Member to proceed with the Resolutions listed on the Consent agenda. Resolutions TC 22-180 through TC 22-187.							
Township Committee Member: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Township Committee.							
Seconded by Tov	wnship Comm	nittee Member	·				
Mayor Jones asl	ks the Munici	pal Clerk for a Ro	ll Call:				
Vote on Resolut	ion:						
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT		
APPOINTMENT	S:						
Resolution TC 22 Department	2-180 — Autho	rization to Hire a	Temporary Part-T	ime File Clerk fo	r the Construction		
WHEREAS , there is a need for a temporary part-time file clerk in the Construction Department from October 19, 2022 till December 30, 2022.							
WHEREAS, Mark Fornaciari, Construction Official has interviewed Nicole Ott and recommends the Township Committee authorize this temporary part-time hire at \$20.00 per hour not to exceed 23 hours per week.							
BE IT RESOLVED, that the Township Committee of the Township of Harding approves the hiring of Nicole Ott as a temporary part-time file clerk in the Construction Department starting on October 19, 2022 and ending on December 30, 2022.							

CONTRACTS:

Resolution TC 22-181 – Resolution Authorizing the Execution of Shared Service Agreement for Use of the Morris County Communications Center Dispatch Services for 2023

WHEREAS, the Harding Township Committee finds it to be in the best interest of the Township to enter into inter-local services agreements for utilization of Morris County's Communications Center for Radio Dispatching Services; and

WHEREAS, Morris County has the ability to make the aforesaid services available; and

WHEREAS, funds are available for these purposes in the amount of \$91,989.34 and Certificates of Availability .have been filed by the Chief Financial Officer with the Municipal Clerk in accordance with the Local Budget Law, N.J.S.A. 40A:4-57 and N.J.A.C. 5:34-5.2.

BE IT RESOLVED, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey, that the inter-local services agreements with the County of Morris for utilization of the Morris County Communications Center Radio Dispatching Services are hereby approved. The Mayor and Municipal Clerk are authorized and directed to execute shared services agreements, as attached hereto.

FINANCE:

Resolution TC 22-182 – Bill List

WHEREAS, vouchers for payment have been submitted to the Township Committee by various municipal departments.

BE IT RESOLVED, by the Township Committee of the Township of Harding that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

Resolution TC 22-183 – Resolution to Authorize a One-Time Stewardship Payment to the New Jersey Historic Trust on the Account of and Execution of the Glen Alpin Historic Preservation Easements

WHEREAS, by Resolution TC-21-081, the Township Committee of the Township of Harding (the "Committee") endorsed the applications necessary for a disposal and diversion from Green Acres restrictions for the Glen Alpin Estate properties, Block 31, Lot 1 in the Township of Harding (the "Township"); and

WHEREAS, the New Jersey Department of Environmental Protection (the "DEP") Commissioner approved the disposal and diversions with conditions as set forth in the approval of May 25, 2021; and

WHEREAS, the State House Commission approved the disposal and diversions with the conditions approved by the DEP Commissioner on June 23, 2021; and

WHEREAS, it is a condition of the aforementioned approvals that the Township enter into two Historic Preservation and Conservation Easements with the New Jersey Historic Trust (the "Trust"), first for the site occupied by the Glen Alpin Mansion, and second for the remaining open space (the "Easements"); and

WHEREAS, in consideration of the Stewardship of the Easements, the Trust requires a contribution to endowment in the amount of Seven Thousand (\$7,000) Dollars, and

WHEREAS, the Township Committee is in agreement with the grant of the Easements; and

WHEREAS, the Township Committee is in agreement with the endowment donation of Seven Thousand (\$7,000.00) Dollars to the Trust; and

WHEREAS, adequate funds are available in Township account 05-5000-0000-2-00000 (the "Account") to fund the Seven Thousand (\$7,000.00) Dollars donation to the Trust.

BE IT RESOLVED, by the Township Committee of the Township of Harding as follows:

- 1. The one-time donation in the amount of Seven Thousand (\$7,000.00) Dollars to the New Jersey Historic Trust Endowment on account of Stewardship of the Easements is approved for payment out of the Account.
- 2. The execution and delivery of the Easements by the Township is approved.
- 3. The Mayor of the Township of Harding is authorized to execute the Easement documents on behalf of the Township of Harding, and
- 4. The Mayor and all Township employees are hereby authorized and directed to take all such further actions as are necessary and appropriate to effectuate the terms of this Resolution.

Resolution TC 22-184 – Resolution to Authorize the Sale of Surplus Property through GOVDEALS Online Auction Website

WHEREAS, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey that the Township has surplus property acquired for the use by Harding Township personnel which are not needed for public use, or is obsolete or unfit for the use for which it was acquired; and

WHEREAS, the State of New Jersey permits the sale of surplus property no longer needed for public use through online auction services, pursuant to the Local Unit Electronic Technology Pilot Program and Study Act, P.L. 2001, c.30; and

WHEREAS, GovDeals, an internet auction entity specializing in government surplus items, will list the items for auction on its website, www.govdeals.com for 10 days at a cost of 7½% of the final (closing) sales price. Successful bidders will receive a Buyer's Certificate by email from GovDeals. Payment in full shall be due not later than 5 business days from the time and date of the Buyer's Certificate. Payment shall be accepted in the form of U.S. Currency, Certified Cashier's Check, Money Order or Company Check (with Bank letter guaranteeing funds) and shall be remitted to the Township of Harding. Buyers will arrange all handling, loading and transportation of purchases within 10 business days from the time and date of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified.

BE IT RESOLVED, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey that the Municipal Clerk is hereby authorized to advertise in accordance with N.J.S.A. 40A:11-36 and auction the following surplus property via online:

- 1. 1994 Lee Grader, Model G-330
- 2. 1989 TORO, Model Ground Master 322-D
- 3. 2001 TORO, Model Ground Master 328-D
- 4. 2014 FORD, Interceptor SUV
- 5. 2013 FORD, Interceptor SUV

MISCELLANEOUS: NONE

Resolution TC 22-185 – Liquor License Renewal for 2022-2023 Application Year

WHEREAS, the applicant for Alcoholic Beverage Control License set forth below has been duly investigated; and

WHEREAS, the Harding Township Committee is satisfied that all the rules and regulations of the Alcoholic Beverage Law, Title 33, Chapter 1 of the Revised Statutes of New Jersey, 1937, as amended and supplemented, including P.L. 1970, Ch. 77, have been duly complied with.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that the Harding Township Committee hereby agrees to issue to the following applicant, the following permanent license under the aforesaid State Statutes for the following annual fee, said license to commence August 8, 2022, and to expire at midnight on June 30, 2023 upon clearance of the fee to the Harding Township Treasurer's Account.

PLENARY RETAIL CONSUMPTION/DISTRIBUTION LICENSE:

Applicant:

ADDRESS:

FEE:

4G HOSPITALITY LLC

1098 Mt. Kemble Avenue Morristown, NJ

\$2,500.00

T/A The Country Store Plenary Retail Distribution License

No. 1413-44-002-006

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to issue the aforesaid license in the form approved by the Department of Alcoholic Beverage of the State of New Jersey to the aforesaid applicants.

PERSONNEL:

Resolution TC 22-186 - Resolution to Accept the Resignation of A.N. from the Harding **Township Police Department**

K 10-18-2022

BE IT RESOLVED, that the Township Committee of the Township of Harding accepts the resignation of A.N. effective September 28, 2022.

Resolution TC 22-187 – Resolution to Accept the Retirement of L.P. as the part-time Fire Sub-Code Official

BE IT RESOLVED, that the Township Committee of the Township of Harding accepts the retirement of L.P. effective January 1, 2023.

ORDINANCE FOR FIRST READING:

Mayor Jones asks Township Committee Member Yates to introduce Ordinance #14-2022.

Township Committee Member Yates introduces Ordinance TC 14-2022 by title as follows:

HARDING TOWNSHIP ORDINANCE #14-2022

"AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

Township Committee Member Yates explains the purpose of the Ordinance and moves for introduction on first reading.

Township Committee Member Yates reads:

WHEREAS, the above ordinance was introduced and read by title at this Township Committee meeting held on October 17, 2022.

BE IT RESOLVED, that at the Township Committee meeting to be held on November 14, 2022 at 7:00 p.m. prevailing time, at the Kirby Municipal Building, the Township Committee will further consider this ordinance for a second reading, public hearing, and final passage; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby requested to publish the proper notice thereof, including this ordinance, post the ordinance, and make copies available to members of the general public.

Township Committee Member	: I offer Ordinance #14-2022 and move its introduction.
Township Committee Member	seconds the motion.
Mayor Jones asks the Municipal Cler	rk for a Roll Call:

Vote on Introduction:

Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT		
RESOLUTION	TO ADJOU	RN INTO EXEC	UTIVE SESSION				
Resolution TC	22-187 - Reso	lution to Adjouri	n into Executive Se	ession			
BE IT RESOLVED , by the Harding Township Committee that it shall adjourn into executive session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b; and							
BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Harding provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Township Committee will not return to public session after this Executive Session.							
Contracts:							
1. 2023 Professional Contracts/Agreements – R. Falzarano							
Vote on Resolution:							
	MOTION	FOR	AGAINST	ABSTAIN	ABSENT		
Ms. Chipperson Dr. Lacz		APPROVAL □ □	APPROVAL				

ADJOURNMENT - Mr. Jones

Mr. Platt Mr. Yates Mr. Jones

ORDINANCE – INTRODUCTION

1. ORDINANCE 14-2022 – An Ordinance of the Township of Harding, County of Morris, State of New Jersey, Fixing Salary Ranges of Certain Employees of the Township of Harding"

TOWNSHIP OF HARDING ORDINANCE 14-22

"AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING INTHE COUNTY OF MORRIS AND STATE OF NEW JERSEY"
BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that:

1. The annual salary ranges effective January 1, 2023, shall be as hereinafter specified:

SALARY RANGES AND HOURLY RATES

POSITION	Minimum Maximu			Maximum
Township Committee Chairman	\$	0	\$	1,200.00
Township Committee Members	\$	0	\$	600.00
Township Administrator	\$	100,815.00	\$	190,550.00
Assistant Township Administrator	\$	95,000.00	\$	144,200.00
Secretary to the Administrator (P/T)	\$	21,225.00	\$	49,188.00
Receptionist / Administration (P/T)	\$	10,613.00	\$	38,257.00
Township Clerk/Registrar (Deputy/Alternate)	\$	63,673.00	\$	103,838.00
Township Clerk/Registrar (Deputy/Alternate) (P/T)	\$	10,613.00	\$	31,518.00
Deputy Township Clerk/Registrar (Deputy/Alternate)	\$	37,143.00	\$	65,583.00
Deputy Township Clerk/Registrar (Deputy/Alternate) (P/T)	\$	21,225.00	\$	49,188.00
Deputy Township Clerk/Registrar (Deputy/Alternate) (Stipend)	\$	7,803.00	\$	13,395.00
Qualified Purchasing Agent (Stipend)	\$	6,367.00	\$	9,838.00
Chief Finance Officer / Treasurer (P/T)	\$	21,225.00	\$	55,682.00
Acting Chief Financial Officer (P/T)	\$	15,919.00	\$	43,722.00
Chief Financial Officer (F/T)	\$	86,700.00	\$	99,807.00
Chief Financial Officer (Hourly) (P/T)	\$	37.14	\$	71.05
Assistant Finance Officer	\$	37,143.00	\$	82,076.00
Finance Assistant / Deputy Tax Collector (FT)	\$	40,000.00	\$	51,500.00
Finance Assistant / Tax Collector (FT)	\$	55,000.00	\$	66,950.00
Finance/Tax Manager (Hourly) (P/T)	\$	27.00	. \$	54.59
Finance/Tax Clerk (Hourly)	\$ \$	20.00	\$	49.44
Tax Assessor (P/T)	\$	10,612.00	\$	43,722.00
Tax Assessor (Hourly) (P/T)	\$	27.00	\$	54.59
Tax Assessor Revaluation Stipend	\$	4,080.00	\$	6,304.00
Tax Collector (P/T)	\$	10,612.00	\$	32,792.00
Tax Collector (Hourly) (P/T)	\$	27.00	\$	53.56
Planning Board Administrator/Secretary (P/T)	\$	8,160.00	\$	48,223.00
Planning Board Administrator/Secretary (Hourly) (P/T)	\$	15.60	\$	37.50
Zoning Board Administrator/Secretary (P/T)	\$	17,850.00	\$	54,652.00
Zoning Officer (P/T)	\$	6,897.00	\$	38,256.00
Deputy Zoning Officer (P/T)	\$	2,020.00	\$	6,304.00
Zoning Officer (Hourly) (P/T)	\$	27.00	\$	54.59
Construction Official/Building Subcode/Inspector	\$	90,203.00	\$	125,700.00
Construction Official (Hourly) (P/T)	\$	37.14	\$	70.96
Subcode Officials (P/T)	\$	6,897.00	\$	27,326.00
Subcode Officials (Hourly) (P/T)	\$	21.21	\$	49.18
Construction Code Inspector (Hourly) (P/T)	\$ \$	21.21	\$	49.18
Construction Office Assistant/Secretary		31,836.00	\$	65,583.00
Construction Office Clerk (Hourly) (P/T)	\$	15.91	\$	38.25
Police Chief	\$	170,000.00	\$	189,520.00
Police Lieutenant	\$	140,000.00	\$	166,860.00
Police Secretary	\$	31,837.00	\$	75,190.00

TOWNSHIP OF HARDING ORDINANCE 14-22

"AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING INTHE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

POSITION	N	I inimum	ľ	Maximum	
Special Class II Police Officer (Hourly) (P/T)	\$	16.98	\$	43.72	
Pumping Station Operator (Stipend)	\$	7,959.00	\$	16,955.00	
Pumping Station Engineer (Stipend)	\$	7,959.00	\$	16,955.00	
General Assignment Stipend	\$	2,500.00	\$	10,300.00	
Clerk (Hourly)	\$	13.00	\$	27.32	
Administrative Assistant (Hourly) (P/T)	\$	15.92	\$	41.20	
Public Works Superintendent	\$	95,000.00	\$	136,578.00	
Public Works Deputy Superintendent	\$	83,000.00	\$	92,700.00	
Public Works Supervisor – Grade I	*	02,000.00	\$	82,997.00	
Step 1			\$	81,205.00	
Step 2			\$	79,907.00	
Step 3			\$	77,847.00	
Public Works Mechanic – Grade I	á		\$	82,997.00	
Step 1			\$	80,937.00	
Step 2			\$	78,887.00	
Step 3			\$	76,817.00	
Public Works Mechanic – Grade II			Ф \$	74,757.00	
Step 1			\$	72,697.00	
Step 2			\$ \$		
•				70,637.00	
Step 3			\$	68,557.00	
Public Works Leadperson- Grade I			\$	80,937.00	
Step 1			\$	78,877.00	
Step 2			\$	76,817.00	
Step 3			\$	74,757.00	
Public Works Operator – Grade I			\$	72,697.00	
Step 1			\$	70,637.00	
Step 2			\$	68,577.00	
Step 3			\$	66,517.00	
Public Works Operator – Grade II			\$	64,457.00	
Step 1			\$	62,397.00	
Step 2			\$ \$	60,337.00	
Step 3				58,277.00	
Public Works Driver – Grade I			\$	56,217.00	
Step 1			\$	54,157.00	
Step 2			\$	52,097.00	
Step 3		•	\$	50,037.00	
Public Works Driver – Grade II			\$	49,440.00	
Step 1			\$	47,380.00	
Step 2			\$	45,320.00	
Step 3			\$	43,260.00	
Public Works Laborer – Grade I			\$	41,200.00	
Step 1			\$	39,140.00	
Step 2			\$	37,080.00	
Step 3			\$	35,020.00	
2 			*	,	

Revised: 10/14/22

TOWNSHIP OF HARDING ORDINANCE 14-22

"AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING INTHE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

	POSIT	ION	Minimum	Maximum	
Health Department	•	d of Health: Senior Γ, Clerical Support	Environmental Specialis	st, Administrative	
	al salary shall be ith Township po		of the governing body; su	uch salary shall be paid	
3. This ordinance s	shall take effect a	fter final passage ar	nd publication as prescrib	bed by law.	
DATED: October 18	, 2022				
	tify the foregoing	ordinance to be a true	nship of Harding, County and correct copy of the car.		
ATTEST			TOWNSHIP OF H	ARDING	
Lisa A. Sharp Municipal Clerk		Tim May	othy D. Jones		
INTRODUCED:	October 18, 2	022 AD	VERTISED: October 2	7, 2022	
PUBLIC HEARIN ADOPTED:	G: xxxxx xx, 202 xxxxx xx, 202		VERTISED: xxxxx xx,	2022	
Vote on Introduction	<u>on</u> :				
	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates					

Mr. Jones