

**HARDING TOWNSHIP COMMITTEE**  
**MONDAY, JULY 12, 2021**  
**IN-PERSON (Only)**  
**EXECUTIVE SESSION at 7:00 PM**  
**REGULAR MEETING AGENDA at 7:30 PM**  
**Kirby Hall, Blue Mill Road, New Vernon, New Jersey**

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**CALL MEETING TO ORDER – Mayor Jones**

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**ADEQUATE NOTICE** of this July 12, 2021 meeting of the Harding Township Committee was sent to the Observer Tribune on January 4, 2021 and published in the Observer Tribune on January 7, 2021.

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**ROLL CALL – Municipal Clerk**

Ms. Chipperson, Ms. DiTosto, Mr. Platt, Mr. Yates, Mr. Jones

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**RESOLUTION TO RECESS INTO EXECUTIVE SESSION**

**Resolution TC 21-131– Resolution to Recess into Executive Session**

**BE IT RESOLVED**, by the Harding Township Committee that it shall adjourn into executive session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b; and

**BE IT FURTHER RESOLVED**, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Harding provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Township Committee will return to public session after this Executive Session.

**Contracts:**

1. Property Acquisitions – M. Roselli

**Vote on Resolution:**

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**RECONVENE INTO PUBLIC SESSION – Mayor Jones**

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**ROLL CALL – Municipal Clerk**

Ms. Chipperson, Ms. DiTosto, Mr. Platt, Mr. Yates, Mr. Jones

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**PLEDGE OF ALLEGIANCE – Mayor Jones**

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**ADEQUATE NOTICE** of this meeting of the Harding Township Committee was given as follows: Notice was sent to the *DAILY RECORD* and the *OBSERVER TRIBUNE* on January 4, 2021, and published in the *OBSERVER TRIBUNE* on January 7, 2021; Notice was posted on the Bulletin Board in the Township Municipal Building on Blue Mill Road in Harding, NJ on January 7, 2021, and Notice was filed with the Municipal Clerk on January 7, 2021.

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**RESOLUTION TC 21-132 – RESOLUTION TO ACCEPT TOWNSHIP COMMITTEE MEETING MINUTES**

**Mayor Jones** asks Township Committee Member DiTosto to proceed with Resolution TC 21-132 listed on the Non-Consent agenda.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding that the minutes from the following meeting(s) are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: **June 14, 2021 and July 6, 2021 Special Meeting**; and

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Harding that the minutes from the following Executive Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: **June 14, 2021**

**Mayor Jones** asks for a motion to accept the Township Committee meeting minutes.

**Seconded by Township Committee Member** \_\_\_\_\_.

**Mayor Jones** asks the Municipal Clerk for a Roll Call:

**Vote on Resolution:**

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION):**

**Mayor Jones** asks Committee Member Platt to proceed with Resolution TC 21-133 listed on the Non-Consent agenda.

**RESOLUTION TC 21-133 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS, STATE OF NEW JERSEY, ACCEPTING THE RETIREMENT OF LORENE WRIGHT AND RECOGNIZING HER CONTRIBUTIONS TO THE TOWNSHIP OF HARDING**

**WHEREAS**, Lorene Wright has announced her retirement effective, October 1, 2021; and

**WHEREAS**, Lorene Wright was appointed on February 9, 2015 as Harding Township Assistant Administrator; and

**WHEREAS**, Lorie has served as Harding Township's Municipal Risk Manager, Suburban Joint Insurance Fund Commissioner, North Jersey Health Insurance Fund Commissioner, Public Agency Compliance Officer, Qualified Purchasing Agent, Designated Employer Representative, Certified Flood Plain Manager, Municipal Housing Liaison, Deputy Registrar, Employee/Retirees Human Resource Representative, and conducted Grant applications for Harding Township.

**BE IT RESOLVED**, that the Township Committee of the Township of Harding in the County of Morris, State of New Jersey hereby accepts the retirement of Lorene Wright effective October 1, 2021 and reminding Lorie of the adage that "Life begins at Retirement"; and

**BE IT FURTHER RESOLVED**, that the Township Committee hereby extends their appreciation and congratulations for the years of service to the residents of Harding Township. Good Luck!

**Township Committee Member Platt**: I would like to make a motion to approve the resolution placed on this evening's Non-Consent Agenda by consent of the Township Committee.

Seconded by Township Committee Member \_\_\_\_\_.

**Mayor Jones** asks the Municipal Clerk for a Roll Call:

**Vote on Resolution:**

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION):**

**Mayor Jones** asks Committee Member Yates to proceed with Resolution TC 21-134 listed on the Non-Consent agenda.

**RESOLUTION TC 21-134 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS, STATE OF NEW JERSEY, ACCEPTING THE RETIREMENT OF KENNETH NOETZLI AND RECOGNIZING HIS OUTSTANDING COMMITMENT AND CONTRIBUTIONS TO THE TOWNSHIP OF HARDING**

**WHEREAS**, Kenneth Noetzli was appointed on April 15, 1988 as Laborer/Driver/Operator in the Department of Public Works; and

**WHEREAS**, Kenneth has served as a member of the Department of Public Works (DPW) Road crew from April 15, 1988 to June 1, 1996; and

**WHEREAS**, Kenneth also assisted the Mechanic in the DPW shop when needed from April 15, 1988 through June 1, 1996; and

**WHEREAS**, Kenneth was promoted to Mechanic with the Department of Public Works on June 1, 1996; and

**WHEREAS**, Kenneth has worked as a Mechanic for the Department of Public Works from June 1, 1996 through August 30, 2021; and

**WHEREAS**, Kenneth Noetzli has a small engine certification, gas and diesel senior technician certification, is a diesel certified technician for medium/heavy duty trucks, has a certification for heavy truck air brake inspection; and has a police emergency vehicle electronic and diagnostic certification.

**BE IT RESOLVED**, that the Township Committee of the Township of Harding, in the County of Morris, State of New Jersey hereby accepts the retirement of Kenneth Noetzli effective August 30, 2021; and

**BE IT FURTHER RESOLVED**, that the Township Committee hereby extends their appreciation and congratulations for the many years of service to the residents and employees of Harding Township. Good Luck!

**Township Committee Member Yates:** I would like to make a motion to approve the resolution placed on this evening's Non-Consent Agenda by consent of the Township Committee.

Seconded by Township Committee Member \_\_\_\_\_.

**Mayor Jones** asks the Municipal Clerk for a Roll Call:

**Vote on Resolution:**

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**ANNOUNCEMENTS/PRESENTATIONS/REPORTS/CORRESPONDENCE – Mayor Jones**

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**MEETING OPEN TO THE PUBLIC**

**NOTICE OF PUBLIC COMMENT TIME LIMIT**

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

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**DISCUSSION ITEMS:**

1. 2020 Audit – Bob Swisher
  2. Tree Plantings – C. Yates
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**ORDINANCES FOR SECOND READING: NONE**

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**ADD-ON RESOLUTIONS: NONE**

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**RESOLUTIONS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE**

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**CONSENT AGENDA**

The following items are considered to be routine by the Harding Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Township Committee Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**RESOLUTIONS TC 21-135 THROUGH RESOLUTION TC 21-143 HAVE BEEN PLACED ON THE CONSENT AGENDA**

**CONSENT AGENDA VOTE:**

**Mayor Jones** asks Committee Member \_\_\_\_\_ to proceed with the Resolutions listed on the Consent agenda. Resolutions TC 21-135 through TC 21-143.

Committee Member \_\_\_\_\_: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Township Committee.

Seconded by Township Committee Member \_\_\_\_\_.

**Mayor Jones** asks the Municipal Clerk for a Roll Call:

**Vote on Resolution:**

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### APPOINTMENTS:

##### **Resolution TC 21-135 – Resolution To Appoint Steven Westervelt as a Full-Time Senior Mechanic with the Department of Public Works**

**BE IT RESOLVED**, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that effective July 16, 2021, Steven D. Westervelt, is hereby appointed as a full time Senior Mechanic for the Department of Public Works at a salary of \$75,000 to be prorated for the remainder of 2021.

#### CONTRACTS:

##### **Resolution TC 21-136 – Resolution Authorizing Submittal of Grant Application and Execution of Grant Contract with the NJDOT for 2022 Resurfacing of Pleasantville Road**

**WHEREAS**, The Township Committee of the Township of Harding, County of Morris, State of New Jersey desires to apply for grant funds under the New Jersey Department of Transportation Municipal Aid FY2022 program.

**BE IT RESOLVED**, that the Township Committee of the Township of Harding, County of Morris, State of New Jersey formally approves the grant application for the stated project.

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk are hereby authorized to submit an electronic grant application identified as MA-2022-Pleasantville Road 2022 Resurfacing-00644 to the New Jersey Department of Transportation on behalf of the Township of Harding, County of Morris, State of New Jersey.

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Harding, County of Morris, State of New Jersey and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

##### **Resolution TC 21-137 – Resolution to Authorize an Increase to the Greener By Design Professional Services Agreement**

**WHEREAS**, at the January 3, 2021 Township Committee meeting, the Township Committee authorized \$15,000.00 for the services of Greener By Design LLP, under their professional services contract; and

**WHEREAS**, at the March 8, 2021 Township Committee meeting, the Township Committee authorized an increase of \$15,000.00 for the services of Greener By Design LLP, under their professional services contract; and

**WHEREAS**, it is necessary to increase the authorization for the services of Greener By Design LLP, under their professional services contract to perform diversion/disposal tasks; and

**WHEREAS**, the Chief Financial Officer for the Township of Harding has certified that additional monies are available in the amount of \$10,000.00 from account number # 05-9999-1155-0155-2-00000; and

**WHEREAS**, the total amount shall not exceed \$40,000.00.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following contract is hereby awarded for a one year period; and

**BE IT FURTHER RESOLVED**, that all Township employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Glen Alpin Disposal/Diversion Greener By Design	1/1/21 to 12/31/21
	\$175.00 per hour
	Not to exceed \$40,000.00
	05-9999-1155-0155-00000

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## **FINANCE:**

### **Resolution TC 21-138 – Bill List**

**WHEREAS**, vouchers for payment have been submitted to the Township Committee by various municipal departments.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

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### **Resolution TC 21-139 – Resolution to Approve the 2020 Audit Review**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

**WHEREAS**, The Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52-27BB-34; and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled: "General Comments" and "Recommendations;" and

**WHEREAS**, the members of the governing body have personally reviewed at a minimum the annual Report of Audit, and specifically the sections of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB52 to wit: R.S. 52:27BB52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**BE IT RESOLVED**, that the Township Committee of the Township of Harding, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

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**Resolution TC 21-140 -- Resolution of The Township Committee of the Township of Harding, County of Morris, State of New Jersey Extending the Grace Period for 2021 Third Quarter Tax Payments**

**WHEREAS**, the certification of the tax rate for 2021 Third Quarter Tax Bills have been delayed; and

**WHEREAS**, due to the delay to certify the 2021 tax rate, the Tax Collector was unable to issue Tax Bills for the Third Quarter of 2021.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding that the Tax Collector is hereby authorized to extend the grace period for the Third Quarter Tax Bills from August 10, 2021 to August 25, 2021 or 25 days after the date of mailing whichever is later, after which time interest will be assessed at the rate already adopted by the Township from the due date of August 1, 2021; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be filed in the Office of the Township Clerk.

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**MISCELLANEOUS:**

**Resolution TC 21-141 – Resolution of the Township Committee of the Township of Harding, State of New Jersey, County of Morris Authorizing a Liquor License Renewal for the 2021-2022 Application Year**

**WHEREAS**, the applicant for Alcoholic Beverage Control License set forth below has been duly investigated; and



**WHEREAS**, the Harding Township Committee is satisfied that all the rules and regulations of the Alcoholic Beverage Law, Title 33, Chapter 1 of the Revised Statutes of New Jersey, 1937, as amended and supplemented, including P.L. 1970, Ch. 77, have been duly complied with.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that the Harding Township Committee hereby agrees to issue to the following applicants, the following permanent license under the aforesaid State Statutes for the following annual fee, said license to commence *July 1, 2021*, and to expire at midnight on *June 30, 2022* upon clearance of the fee to the Harding Township Treasurer's Account.

**PLENARY RETAIL DISTRIBUTION LICENSE:**

**Applicant:**

Dharma Bhaki 09, LLC  
T/A The Country Store  
Plenary Retail Consumption License  
No. 1413-44-002-005

**ADDRESS:**

1098 Mount Kemble Avenue  
Morristown, NJ

**FEE:**

\$2,500.00

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby authorized to issue the aforesaid license in the form approved by the Department of Alcoholic Beverage of the State of New Jersey to the aforesaid applicant.

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**Resolution TC 21-142 – Resolution to Authorize Sale of Surplus Property through GOVDEALS Online Auction Website**

**WHEREAS**, the Township Committee authorized the sale of surplus property through GOVDEALS Online Auction at their May 10, 2021 meeting; and

**WHEREAS**, the surplus items did not sell and will be advertised through the GOVDEALS Online Auction for one last time; and

**WHEREAS**, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey that the Township has surplus property acquired for the use of the Harding Township Police Department which are not needed for public use, or is obsolete or unfit for the use for which it was acquired; and

**WHEREAS**, the State of New Jersey permits the sale of surplus property no longer needed for public use through online auction services, pursuant to the Local Unit Electronic Technology Pilot Program and Study Act, P.L. 2001, c.30; and

**WHEREAS**, GovDeals, an internet auction entity specializing in government surplus items, will list the items for auction on its website, [www.govdeals.com](http://www.govdeals.com) for 10 days at a cost of 7½% of the final (closing) sales price. Successful bidders will receive a Buyer's Certificate by email from GovDeals. Payment in full shall be due not later than 5 business days from the time and date of the Buyer's Certificate. Payment shall be accepted in the form of U.S. Currency, Certified Cashier's Check, Money Order or Company Check (with Bank letter guaranteeing funds) and shall be remitted to the Township of Harding. Buyers will arrange all handling, loading and transportation of purchases within 10 business days from the time and date of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey that the Municipal Clerk is hereby authorized to advertise in accordance with N.J.S.A. 40A:11-36 and auction the following surplus property for the second and final time via online:

1. Lot of Six Dell Desktop Towers, the lot contains various Dell models and, serial numbers as follows:

- \* 00186248260854
- \* 00144475854309
- \* 00186234618356
- \* 00186189346715
- \* 00186234618345
- \* 00816189205254

2. Two Laptops

3. Two Dell wired keyboards and 4 Dell Monitors (2007)

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**PERSONNEL:**

**Resolution TC 21-143 – Resolution Accepting the Resignation of A.H.**

**BE IT RESOLVED**, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey hereby accepts the resignation of A. H. effective July 6, 2021.

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**ORDINANCES FOR FIRST READING -- NONE**

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**ADJOURNMENT – Mr. Jones**