

TOWNSHIP OF HARDING
BOARD OF HEALTH
REGULAR MEETING
IN PERSON
DECEMBER 14, 2023, at 7:30 pm
21 Blue Mill Road, New Vernon, NJ

ADEQUATE NOTICE of this meeting of the Harding Township Board of Health was given as follows: On January 13, 2023, notice was sent to the *DAILY RECORD* and the *OBSERVER-TRIBUNE*, posted in the OBSERVER-TRIBUNE on January 19, 2023, posted on the Bulletin Board in the Township Hall at 21 Blue Mill Road in Harding, NJ and filed with the Municipal Clerk.

AGENDA
(To the extent now known)

AGENDA ITEMS	Formal Action May Be Taken	
	Yes	No
1. Roll Call – Board Secretary		X
2. Acceptance of BOH Minutes <ul style="list-style-type: none">Meeting Minutes from November 9, 2023	X	
3. Monthly Health Department Report <ul style="list-style-type: none">Monthly Report for November 2023Financial Report for November 2023	X	
4. Monthly Morris County Division of Public Health Report <ul style="list-style-type: none">Monthly Report for November 2023	X	
5. BOH Resolution #06-2023 – 2024 Salaries for Health Department Personnel	X	
6. Other matters that may come before the Board and Hearing Persons Present		X
7. Adjournment	X	

Board of Health Monthly Report

1. NOVEMBER 2023 – Monthly Report

HARDING TOWNSHIP HEALTH DEPARTMENT

MONTHLY REPORT

NOVEMBER 2023

ENVIRONMENTAL HEALTH

INSPECTIONS: Septic System, Well Construction and Permeability Testing
Total for the Month NOVEMBER 2023: (16) Year-to-Date: (145)

Moss, Block 50, Lot 5.03, 73 Lee's Hill Road, Septic. Miss Meyers conducted an inspection on November 2, 2023.

Ferolitto, Block 16, Lot 14, 81-87 Village Road, Septic. Miss Meyers conducted an inspection on November 3, 2023.

Moss, Block 50, Lot 5.03, 73 Lee's Hill Road, Septic. Miss Meyers conducted an inspection on November 6, 2023 of the stone and pipe.

34 Hunter LLC, Block 48, Lot 8.01, 34 Hunter Drive, Well. Mr. Byrnes conducted an inspection of the casing and grout on November 7, 2023.

34 Hunter LLC, Block 48, Lot 8.01, 34 Hunter Drive, Well. Mr. Byrnes conducted an inspection of the casing and grout on November 8, 2023.

Kelly, Block 26.01, Lot 24, 61 Anthony Wayne, Septic. Miss Meyers conducted an inspection of the septic excavation, tank connections/filters on November 13, 2023.

Kelly, Block 26.01, Lot 24, 61 Anthony Wayne, Septic. Miss Meyers conducted an inspection of the suitable fill, stone and pipe on November 14, 2023.

Willcoop LLC, Block 33.03, Lot 1, 1 Post House Road, Septic. Mr. Byrnes witnessed the force main pressure test on November 15, 2023.

Kelly, Block 26.01, Lot 24, 61 Anthony Wayne, Septic. Miss Meyers conducted an inspection of the final grade on November 16, 2023.

34 Hunter LLC, Block 48, Lot 8.01, 34 Hunter Drive, Well. Mr. Byrnes conducted an inspection of the well on November 16, 2023.

Moss, Block 50, Lot 5.03, 73 Lee's Hill Road, Septic. Mr. Byrnes conducted the final grade inspection on November 21, 2023.

Willcoop LLC, Block 33.03, Lot 1, 1 Post House Road, Septic. Mr. Byrnes conducted an inspection of the septic start-up on November 27, 2023.

Allison, Block 16, Lot 13, 61 Village Road, Well. Mr. Byrnes witnessed the well drilling on November 27, 2023, and returned later in the afternoon for a second inspection.

Weeks, Block 48, Lot 7.03, 28 Young's Road, Septic Repair. Mr. Byrnes witnessed the septic repair on September 28, 2023.

Allison, Block 16, Lot 13, 61 Village Road, Well. Mr. Byrnes witnessed the well drilling on November 28, 2023.

PLANS/APPLICATIONS RECEIVED/REVIEWED: Total for NOVEMBER 2023 (13) YTD: (136)

Allison, Block 16, Lot 13, 61 Village Road, New Domestic Well. Permit # 3349 was issued on 11/1/23.

Farley, Block 6, Lot 18, 502 Van Beuren Road, Septic Repair. Mr. Byrnes issued Permit #3350 on November 9, 2023.

Whiting, Block 41, Lots 12.01 / 13, 28 Lake Trail West, Revised Addition Review. In review by Miss Meyers.

Peterson, Block 49, Lot 6, 107 Lee's Hill Road, Variance Application for an Addition of Mudroom. In review by Miss Meyers.

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Allison, Block 16, Lot 13, 61 Village Road, Addition Review – New Barn to function as pool house/garage.

Mr. Byrnes reviewed the application and issued an approval on December 4, 2023.

Moss, Block 50, Lot 5.05, 73 Lee's Hill Road, Septic Repair. Mr. Byrnes issued certificate of compliance #3347 on November 21, 2023.

Pryor, Block 17, Lot 53, 21 Lee's Hill Road, Addition Review (Kitchen/Bath). Miss Meyers reviewed the application and sent approval on November 20, 2023.

Pryor, Block 17, Lot 53, 21 Lee's Hill Road, Septic Repair. In review by Mr. Byrnes.

Allison, Block 16, Lot 13, 61 Village Road, Review Septic Plans for new construction. Mr. Byrnes reviewed the revised plans and sent approval on December 4, 2023.

Kelly, Block 26.01, Lot 24, 61 Anthony Wayne Road, Septic As-Built. In review by Miss Meyers.

Owens, Block 48, Lot 7.03, 28 Young's Road, Septic Repair. Mr. Byrnes issued Permit # 3351 on November 28, 2023.

Kelly, Block 26.01, Lot 24, 61 Anthony Wayne Road, Septic Alteration. Miss Meyers issued C of C #3344 on November 30, 2023

Finkel, Block 16, Lot 5, 33 Village Road, Septic-As-Built. In Reviewed by Mr. Byrnes.

PLANS/APPLICATIONS RECEIVED/REVIEWED UPDATE FROM: <i>AUGUST/SEPTEMBER</i> <i>2023</i>
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Singh, Block 20.01, Lot 2, 216 Village Road, Septic As-Built. In review by Mr. Brynes.

Wightman Farms, Block 32. Lot 9, 1111 Mt. Kemble Avenue, Site Plan Review. In review by Mr. Byrnes.

Williams, Block 6, Lot 10, 502 Van Beuren Road, Septic Repair. Mr. Byrnes is waiting on contractor.

HEALTH DEPARTMENT ACTIVITIES AND MEETINGS FOR <i>NOVEMBER 2023</i>:
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Mrs. Sharp attended a records management webinar on November 1, 2023.

Mr. Byrnes attended a rodent pest webinar on November 1, 2023.

Miss Meyers attended the Biannual County Environmental Health Act meeting hosted by NJ Department of Environmental Protection in Hamilton, NJ on November 1, 2023.

Mrs. Sharp conducted an OPRA requested for Evergreen on November 9, 2023 for septic information pertaining to 632 Spring Valley Road. The information was emailed.

Mrs. Sharp conducted an OPRA requested for Evergreen on November 9, 2023 for septic information pertaining to 8 Sutton Drive. The information was emailed.

Mrs. Sharp conducted an OPRA request for Septic information for a realtor on November 14, 2023 for septic information pertaining to 5 Sutton Drive. The information was emailed.

Mrs. Sharp conducted a file review for a resident for septic information on November 15, 2023. The information was provided.

Mrs. Sharp conducted an OPRA request for septic information on November 15, 2023, pertaining to 36 Featherbed. The information was emailed.

Mrs. Sharp conducted an OPRA request for septic information on November 15, 2023, pertaining to 42 Featherbed. The information was emailed.

Mrs. Sharp conducted an OPRA request for Evergreen Septic on November 16, 2023, for septic records pertaining to 18 Baxter Farm Road. The information was emailed.

Mr. Byrnes and Miss Meyers met with Café Saponi on November 16, 2023 to discuss their water results.

Mr. Byrnes conducted a file review for septic information pertaining to 18 Baxter Farm Road on November 17, 2023.

Mr. Byrnes conducted a file review for septic information pertaining to 23 Meadow Lane on November 17,

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2023.

Mr. Byrnes conducted a file review with Mr. Patalive, Engineer, on November 29, 2023 for septic information for Block 19, Lot 14.01, Lot 14.02, Lot 14, and Lot 3.01.

Mrs. Sharp corresponded with Dr. Perez, Jr., Mrs. Cindie Bella, Public Health Nursing Supervisor, and Mrs. Kathleen Basile, Public Health Nurse during the month of November pertaining to Health Department matters.

SEPTIC TANK PUMP OUT PERMITS RECEIVED IN <i>NOVEMBER</i> – Total for Month: (23) YTD:(154)
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Peach Brothers, Block 47, Lot 14.06, Carames, 91 Youngs Road, 2 tanks pumped on November 2, 2023, P#8783, routine maintenance.

Horstmann Septic, Block 26.01, Lot 23, Gallo, 67 Anthony Wanye Road, 1 tank pumped on November 1, 2023, P#8815, routine maintenance.

Horstmann Septic, Block 26, Lot 15.01, Olcott, 77 Sand Spring Road, 2 tanks pumped on November 1, 2023, P#8816, routine maintenance.

Horstmann Septic, Block 34, Lot 3, Ihnken, 524 Tempe Wick Road, 3 tanks pumped on November 1, 2023, P#8817, routine maintenance.

Horstmann Septic, Block 4, Lot 44, Saleh, 2 Hartley Farms Road, 2 tanks pumped on November 2, 2023, P#8818, routine maintenance.

Horstmann Septic, Block 16, Lot 26, Hofmann, 34 Blue Mill Road, 2 tanks pumped on November 7, 2023, P#8819, routine maintenance.

Horstmann Septic, Block 4, Lot 31, Gorczynski, 11 Hartley Farms Road, 4 tanks pumped on November 8, 2023, P#8820.

Horstmann Septic, Block 50, Lot 8.01, Forgione, 18 Long Hill Road, 3 tanks pumped on November 10, 2023, P#8821, routine maintenance.

Horstmann Septic, Block 35, Lot 21.16, McCaffrey, 107 Glen Alpin Road, 2 tanks pumped on November 13, 2023, P#8822, routine maintenance.

Horstmann Septic, Block 9, Lot 25, Turnbull, 9 Douglas Road, 1 tank pumped on November 14, 2023, P#8823, routine maintenance.

Horstmann Septic, Block 17, Lot 37, Burke, 36 Maryknoll Drive, 1 tank pumped on November 16, 2023, P#8824, routine maintenance.

Horstmann Septic, Block 31, Lot 1, Huff, 563 Tempe Wick Road, 1 tank pumped on November 16, 2023, P#8825, routine maintenance.

Horstmann Septic, Block 5, Lot 6, Gerber, 587 Van Beuren Road, 2 tanks pumped on November 16, 2023, P#8826, routine maintenance.

Peach Brothers, Block 21, Lot 7, Burrows, 27 Sand Spring Road, 2 tanks pumped on November 15, 2023, P#8784, routine maintenance.

Coppola Services, Block 46.01, Lot 10, McElroy, Deutch, Mulvaney & Carpenter, 1300 Mt. Kemble Avenue, 2 tanks pumped on November 11, 2023, P#8717, routine maintenance.

Horstmann Septic, Block 17, Lot 23, Masterson, 29 Pleasantville Road, 2 tanks pumped on November 20, 2023, P#8827, routine maintenance.

Horstmann Septic, Block 16, Lot 14, Ferolito, 81 Village Road, 1 tank pumped on November 20, 2023, P#8828, routine maintenance.

Horstmann Septic, Block 15, Lot 35, Holtz, 25 Millbrook Road, 1 tank pumped on November 22, 2023, P#8829, routine maintenance.

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Horstmann Septic, Block 4, Lot 17.01, Ricciardi, 48 Spring Valley Road, 2 tanks pumped on November 22, 2023, P#8830, routine maintenance.
Horstmann Septic, Block 17, Lot 25, Nagle, 21 Pleasantville Road, 1 tank pumped on November 22, 2023, P#8831, routine maintenance.
Horstmann Septic, Block 15, Lot 22.02, Mahajan, 83 Pleasantville Road, 2 tanks pumped on November 24, 2023, P#8832, routine maintenance.
Horstmann Septic, Block 21, Lot 8.03, Connell, 17 Sand Spring Road, 3 tank pumped on November 24, 2023, P#8833, routine maintenance.
Horstmann Septic, Block 55, Lot 2, Goyas, Meyersville Road, 2 tank pumped on November 24, 2023, P#8834, routine maintenance.

WELL RECORDS: Total for *NOVEMBER 2023* (2) Year to Date: (13)

Accurate Well/Pump, Block 48, Lot 8.01, 34 Hunter Driver, New Well, Permit #3349 was issued on October 31, 2023.
Bryan Drilling, Block 49, Lot 8, 9 Crane Road, New Well, Permit #3348 was issued on October 31, 2023.

SEPTIC PERMITS ISSUED: Total for *NOVEMBER 2023* (2) YTD: (20)

Bill Farley, Block 6, Lot 18, 502 Van Beuren Road, Septic Repair, Permit #3350 was issued on November 9, 2023.
All Terrain Excavation, Block 48, Lot 7.03, 28 Young's Road, Permit #3351 was issued on November 28, 2023 for a Septic Repair.

CERTIFICATES OF COMPLIANCE (C of C) – INSTALLATION: Total for *NOVEMBER 2023* (2) YTD: (22)

Moss, Block 50, Lot 5.05, 73 Lee's Hill Road, Septic Alteration, Certificate of Compliance #3347 was issued on November 21, 2023.
Kelly, Block 26.01, Lot 24, 61 Anthony Wayne Road, Septic Alteration, Certificate of Compliance #3344 was issued on November 30, 2023.

RETAIL FOOD INSPECTIONS – Total for *NOVEMBER 2023* (1) Total for YTD: (12)

Wightman Farms, Block 32, Lot 9, 1111 Mt. Kemble Avenue, Risk Type 3, Retail Food Inspection. Miss Zuluaga conducted an inspection on November 11, 2023 and issued a satisfactory rating.

RETAIL FOOD LICENSES – Total for *NOVEMBER 2023* (1) Total for YTD: (33)

Country Mile Gardens, Mt. Kemble Avenue, Temporary Event for two weekends in December 2023. Mr. Byrnes conducted an inspection on December 1, 2023 and issued a satisfactory rating.

ENVIRONMENTAL WATER SAMPLE RESULTS: Total for *NOVEMBER 2023*: (2) YTD: (17)

23-015 – Mrs. Sharp conducted the fourth quarter environmental water testing for the Municipal Building on November 20, 2023 and a satisfactory rating was issued on November 27, 2023.

23-016 – Mrs. Sharp conducted the annual nitrates testing for the Municipal Building on November 20, 2023 and a satisfactory rating was issued on November 27, 2023.

PUBLIC HEALTH

VITAL STATISTICS: Three (3) marriage license(s) were received and one (1) was issued by Harding, zero (0) death notices were received, and zero birth certificates received. No domestic partnerships were reported.

Mrs. Sharp answered several Marriage License questions on November 6, 2023.
Mrs. Sharp issued two certified copies of a Marriage License on November 6, 2023.
Mrs. Sharp conducted a Marriage License application on November 9, 2023.
Mrs. Sharp issued a Marriage License on November 20, 2023.
Mrs. Sharp attended an amendment webinar on November 20, 2023.
Mrs. Sharp conducted a Marriage License application on November 28, 2023.
Mrs. Sharp conducted a Marriage License application on November 29, 2023.
Mrs. Sharp issued two Marriage Licenses on December 1, 2023.
Mrs. Sharp sent notification to the State of how many marriage licenses were received for the month.

INCIDENTS AND COMPLAINTS:

No complaints were received during the month of November 2023.

INQUIRIES-REQUESTS-COMPLAINTS:

In **November 2023** the Health Department received **0** complaint(s) for animal matters; **4** inquiries from residents regarding, notary services, well water testing, well/septic records, marriage licenses and certified copies, and public health food information; and **9** requests for septic information from realtors, residents, prospective buyers, and engineers/contractors/septic inspectors.

Year-to-date 2023, the Health Department responded to **189** combined complaints/inquiries/requests; as follows:

- 10 complaints – dog bites, bats, etc.
- 50 inquiries -- regarding home sales, dog licenses, well water testing, marriage licenses, certified copies, well records, filming requests, and Notary Services
- * 129 requests – septic information (as-built and number of bedrooms) from realtors, residents contractors, engineers, etc.

ANIMAL CONTROL:

Dog Licenses

During the month of **NOVEMBER 2023**, the Health Department issued zero dog license during the month of November 2023. The monthly form that showed no licenses were issued for the month was sent to the State.

For **NOVEMBER 2022** a total of zero dog licenses were issued during the month of November 2022.

Year-to-date 2023, a total of 418 dogs have been licensed with five being service dogs.

Mrs. Sharp and Mrs. Walker (Construction Department) attended the Rabies Clinic on November 4, 2023 at the NV Volunteer Fire Department. Mrs. Walker filled in for Mr. Byrnes as he was on vacation. The rabies clinic did a total of 57 cats and dogs. Fifteen of the 57 were cats.

<i>CORRESPONDENCE RECEIVED</i>

Ever Green Inspection Services, Block 2, Lot 7, Galligan, 623 Spring Valley Road, septic was inspected, and a hydraulic load test was performed on November 10 & 11, 2023. The system requires additional investigation, the auto dialer was not connected and the electrical for the controller was unsecured from the garage. It could not be confirmed if the slop sink was tied in due to a leaking trap.

Ever Green Inspection Services, Block 2, Lot 21, Ryan, 20 White Deer Lane, septic was inspected on November 15, 2023 and a two day hydraulic load test is recommended due to house being vacant.

Ever Green Inspection Services, Block 33, Lot 7.02, Light, 18 Baxter Farm Road, septic was inspected on November 17, 2023 and found to be in Unsatisfactory Condition. The conveyance line has an obstruction with liquid back up. Sludge obstruction was also encountered from the cleanout in the conveyance line.

Board of Health Monthly Report

1. NOVEMBER 2023 – Financial Report

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ACCOUNTS RECEIVED MONTHLY COMPARISON												
Year to Year												
MONTH	2019	2020	2021	2022	2023	PLANS SUBMITTED	2019	2020	2021	2022	2023	PLANS SUBMITTED
JANUARY	\$ 13,797	\$ 12,950	\$10,623	\$ 8,704	\$10,220	15	15	15	15	12	13	13
FEBRUARY	\$ 3,381	\$ 6,185	\$2,445	\$ 4,806	\$7,086	8	13	8	10	11	11	11
MARCH	\$ 6,125	\$ 6,350	\$7,365	\$ 7,456	\$3,718	21	16	17	19	12	12	12
APRIL	\$ 6,706	\$ 3,173	\$ 7,629	\$ 4,340	\$3,346	11	7	24	11	7	7	7
MAY	\$ 7,431	\$ 8,839	\$ 7,543	\$ 8,744	\$6,230	19	13	21	13	11	8	8
JUNE	\$ 6,747	\$ 7,743	\$ 7,065	\$ 6,886	\$3,294	16	21	23	13	13	11	11
JULY	\$ 4,094	\$ 7,006	\$ 2,207	\$ 1,363	\$6,031	13	19	8	8	16	16	16
AUGUST	\$ 2,729	\$ 5,905	\$ 5,106	\$ 5,956	\$4,309	11	22	13	11	9	9	9
SEPTEMBER	\$ 4,994	\$ 7,094	\$ 13,589	\$ 5,078	\$5,466	16	13	13	9	13	13	13
OCTOBER	\$ 3,923	\$ 3,997	\$ 2,999	\$ 2,861	\$2,819	9	14	8	5	14	14	14
NOVEMBER	\$ 3,923	\$ 7,001	\$ 6,019	\$ 9,425	\$1,200	15	13	12	18	13	13	13
YEAR TO DATE	\$63,850	#####	\$71,590	\$55,619	\$53,719	154	166	162	129	127	127	127

		Number of Licenses				
		2019	2020	2021	2022	2023
DOG	LICENSES	\$ 9,916	\$ 9,238	\$ 9,659	\$ 9,869	\$ 7,918