HARDING TOWNSHIP BOARD OF HEALTH THURSDAY, JANUARY 13, 2022

Reorganization Meeting Minutes

Secretary, Lisa Sharp called the reorganization meeting of the Harding Township Board of Health to order on January 13, 2022, at 7:30 p.m., and announced the meeting was called in accordance with the laws of the State of New Jersey.

Secretary Sharp reported that on January 3, 2022, the Township Committee of the Township of Harding held their reorganization meeting and at that time they appointed to the Board of Health; Dr. Nicole Lacz as a Regular Member and Mrs. Christina McKittrick as Alternate #2.

ROLL CALL:

Secretary Sharp called the following Board of Health members in attendance.

BOH Attendance: Dr. Cervone, Dr. Lacz, Mrs. McKittrick (arrived at 7:35 pm), and Mr.

Platt (via telephone)

Absent: Mrs. DiTosto and Dr. Kao

Health Department Attendance: Mrs. Lisa Sharp and Mr. George Byrnes

County of Morris Attendance: Miss Jessica Freer and Miss Shelby Meyers, REHS

BOH Counsel: Joseph Sordillo, Esq.

Public:

ELECTION OF CHAIRMAN AND VICE CHAIRMAN:

Secretary Sharp opened the floor to accept nominations for the office of Chair of the Board of Health for 2022. A motion was made by Mr. Platt, seconded by Dr. Lacz, to nominate Dr. Cervone as Chairman of the Board of Health. Secretary Sharp asked if there were any further nominations for Chair of the Board of Health. With no further nominations, Secretary Sharp asked for a motion to close nominations for Chair. Upon a motion made by Mr. Platt, seconded by Dr. Lacz, and with a vote of all ayes none opposed, nominations for Chair were closed.

Let the record show that Mrs. McKittrick arrived at 7:35 pm.

Secretary Sharp called for a motion to accept Dr. Cervone as Chair of the Harding Township Board of Health. Upon a motion made by Dr. Lacz, seconded by Mrs. McKittrick, Dr. Cervone abstained, and with a roll call vote of all ayes, none opposed, Dr. Cervone was appointed Chair of the Board of Health.

Secretary Sharp opened the floor to accept nominations for the office of Vice Chair of the Board of Health for 2022. Dr. Cervone nominated Dr. Lacz and Mr. Platt seconded the motion. Secretary Sharp asked if there were any further nominations for Vice Chair of the Board of Health. With no further nominations, Secretary Sharp asked for a motion to close the nominations for Vice Chair. Upon a

Board of Health Reorganization Meeting Minutes January 13, 2022

motion made by Mr. Platt, seconded by Dr. Cervone, and with a vote of all ayes, none opposed, the nominations for Vice Chair were closed.

Secretary Sharp called for a motion to accept Dr. Lacz as Vice Chair of the Board of Health. Upon a motion made by Dr. Cervone, seconded by Mrs. McKittrick, and with the roll call vote of all ayes, none opposed, Dr. Lacz was appointed Vice Chair of the Board of Health.

Secretary Sharp congratulated Dr. Cervone and Dr. Lacz and turned the meeting over to Dr. Cervone.

REGULAR MEETING MINUTES

RESOLUTION BOH #01-2022 SCHEDULING OF MEETING DATES FOR THE NEXT TWELVE MONTHS:

Dr. Cervone, Chair asked for a motion to accept Resolution BOH #01-2022. Resolution BOH #01-2022 scheduling of the Board of Health meeting dates for the next twelve months was accepted and is attached hereto and made a part of these minutes. A copy of this resolution will be published in the legal newspaper of the Township of Harding.

RESOLUTION BOH #02-2022 DESIGNATION OF NEWSPAPERS AND FIXING THE CHARGES FOR NOTICES OF PUBLIC MEETINGS:

This resolution is required by State law and the Open Public Meetings Act. Public notices will be published in the *Observer Tribune* or the *Daily Record*. The Open Public Meetings Act allows the Board of Health to charge anyone who would like to receive by mail a copy of our meeting agenda, minutes, and other material upon payment of a fee.

Dr. Cervone asked for a motion to accept Resolution BOH #02-2022. Upon a motion duly made by Dr. Lacz, seconded by Mrs. McKittrick, and with a roll call vote of all ayes, none opposed, Resolution BOH #02-2022, which sets the fee at \$50.00, was accepted. The Resolution is attached hereto and made a part of these minutes.

RESOLUTION BOH #03-2022 APPOINTMENTS OF PERSONNEL: SECRETARY, ADMINISTRATIVE AUTHORITY, REGISTERED ENVIRONMENTAL HEALTH SPECIALIST, AND ACTING ADMINISTRATIVE AUTHORITY TO THE BOH:

Dr. Cervone, asked if there were any comments with regard to BOH Resolution #03-2022. This resolution re-appoints personnel for the Board of Health so they can act as the administrative authority for the Board and conduct the work of the Board of Health.

Dr. Cervone asked for a motion to accept Resolution BOH #03-2022. Upon a motion duly made by Mrs. McKittrick, seconded by Dr. Lacz, and with a roll call vote of all ayes, none opposed, Resolution BOH #03-2022, was accepted. The Resolution is attached hereto and made a part of these minutes.

RESOLUTION BOH #04-2022 APOINTMENT OF BOH SPECIAL COUNSEL:

This resolution reappoints Mr. Joseph Sordillo, Esq., as Counsel to the Board of Health. Mr. Sordillo has provided all the necessary documents for the professional services agreement. Dr. Cervone asked if there were any further comments or questions. With no further comments, Dr. Cervone asked for a motion to accept Resolution BOH #04-2022. Upon a motion made by Mrs. McKittrick, seconded by Dr. Lacz, and with a roll call vote of all ayes, none opposed, Resolution BOH #04-2022 was accepted. The resolution is attached hereto and made a part of these minutes.

RESOLUTION BOH #05-2022 RESOLUTION TO AUTHORIZE THE BOH CHAIR TO EXECUTE CERTAIN DOCUMENTS:

This resolution enables the Chair to execute certain documents on behalf of the Board of Health, such as, Deed Restrictions, Professional Services Agreements, etc. Dr. Cervone, asked if there were any comments with regard to BOH Resolution #05-2022. Upon a motion duly made by Mrs. McKittrick, seconded by Dr. Lacz, and with a roll call vote of all ayes, none opposed, Resolution BOH #05-2022 was accepted. The Resolution is attached hereto and made a part of these minutes.

BOH WAIVER - CHERYL KERN, 72 LAKE TRAIL EAST, BLOCK 44, LOT 12.02

Mr. Sordillo, Board of Health Attorney, conducted the swearing in of Mr. Jeff Careaga, Engineer, Careaga Engineering. Mr. Careaga is here this evening as engineer representing the applicant at 72 Lake Trail East, Block 44, Lot 12.02. Mr. Careago explained this property is difficult with a stream located in the back. The property is a three (3) bedroom dwelling with a new advanced treatment septic disposal system will be installed. Due to the limited size of the existing property and neighboring properties, the proposed disposal system requires waivers from the Township Ordinance requirements.

- The distance from the disposal field to the dwelling; 11.7 feet is proposed. The State Code is 10 feet and Harding Township Code is 25 feet.
- The distance from the disposal field to the front property line; 10 feet is proposed. The State Code is 10 feet and the Harding Township Code is 25 feet.

Dr. Cervone, Chair asked if this is a malfunctioning septic. Mr. Careaga explained the septic is a malfunctioning system. Mrs. McKittrick asked if the slope is towards the house. Mr. Careaga explained no, the slope is towards the road. Mrs. McKittrick asked how wide the road is. Mr. Careaga explained there will be no infringement on the road. Dr. Cervone asked if there was any infringement with regard to Lot 13. Mr. Careaga responded with no. A discussion ensued. Dr. Cervone asked Miss Freer, REHS if she is good with this application. Miss Freer explained to the Board that there is nowhere else for the septic to be placed. The front of the property is the best due to the road. Miss Freer recommends approval of the waivers being requested.

Board of Health Reorganization Meeting Minutes January 13, 2022

Dr. Cervone asked if there were any further comments or questions. With no further questions a motion was made by Mrs. McKittrick, seconded by Dr. Lacz, and with a vote of all ayes, none opposed, the Board of Health approved the two waiver requests.

MINUTES OF DECEMBER 9, 2022:

Dr. Cervone asked if there were any questions with regard to the December 9, 2021 minutes. Upon a motion made by Dr. Lacz, seconded by Mrs. McKittrick, and with votes of all ayes, none opposed, the minutes for the December 9, 2021 meeting were accepted.

MONTHLY REPORT FOR DECEMBER 2021:

Dr. Cervone asked if there were any questions regarding the monthly Health Department report for December 2021.

Mr. Byrnes commented that the septic waiver the Board heard at the December 2021 meeting has already been installed.

A question was asked what was the anonymous complaint regarding a retail food establishment. Miss Freer explained that the complaint was for selling bad food. Dr. Cervone asked if anyone was sick. Miss Freer responded with no. Miss Freer explained that it is hard to determine the sale of bad food. An inspection was conducted and the retail food establishment purchases the food weekly and showed their receipts.

Dr. Cervone asked if there were any further comments. With no further comments, Dr. Cervone asked for a motion to accept the December 2021 monthly Health Department report. Upon a motion made by Mrs. McKittrick, seconded by Mr. Platt, and with a vote of all ayes, none opposed, the monthly Health Department report for December 2021 was accepted.

COUNTY OF MORRIS MONTHLY REPORT OF ACTIVITIES FOR THE TOWNSHIP OF HARDING – DECEMBER 2021:

Dr. Cervone asked if there were any comments or questions with regard to the Morris County Monthly Report. Miss Freer reported that five retail food establishments were inspected during the month of December and all five received satisfactory ratings. Mrs. Sharp reported that the Public Health Nursing Supervisor contacted the Township to schedule the site visit for the Atlantic Health COVID-19 Vaccination Clinic for 12:30 on January 21, 2022. Mr. Byrnes will attend as he has IT knowledge of the meeting room. A question was asked about the age group. Mrs. Sharp explained she believes it is 18 years of age and up but will confirm this with the Public Health Nursing Supervisor.

With no further comments, a motion was made to accept the December 2021 Monthly County of Morris report by Dr. Lacz, seconded by Mrs. McKittrick, and with a vote of all ayes, none opposed the monthly Morris County report for December 2021 was accepted.

OTHER MATTERS AND HEARING PERSONS PRESENT:

Matt Spelker, Superintendent of Harding Township School – Mr. Spelker explained it has been 22 months since the last time he has addressed the Board of Health. Mr. Spelker reported that several people have reached out and he wanted to attend the Board of Health meeting to dispel any rumors regarding the School and COVID. Dr. Perez, Jr., and Mrs. Sharp reached out to me regarding a rumor that 50 percent of the children were absent due to COVID. Mr. Spelker quickly responded with that is not correct that the school has about a 2.73 % absentee rate which is about 7 children.

Mr. Spelker commented that Dr. Perez, Jr., and the Morris County Public Health have been fantastic partners of the School. The goal was to keep the students in school. The week prior to the Christmas Holiday and the week after, the School went to a modified schedule with no lunch. The desks were spread out, dividers were used, and social distancing was adhered to. Mr. Spelker explained the School does provide information to the community on their website. Mr. Spelker explained he is open to emails and is available to members of the Board of Health. A question was asked if the school knows the number of students vaccinated. Mr. Spelker explained that the School does not require the parents to share this information and the School does not ask. The school has been safe over the past 22 months. Temperatures are taken of every student and staff member each day. Dr. Lacz explained she believed the modified schedule was a great idea.

Dr. Cervone informed Mr. Spelker that the Board appreciated his attendance this evening to dispel any rumors regarding COVID and the School.

RESOLUTION BOH ES #06-2022 – RESOLUTION AUTHORIZING THE BOARD OF HEALTH TO RECESS INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS

Upon a motion made by Dr. Lacz, Seconded by Dr. Cervone, and with a roll call vote of all ayes, none opposed the Board of Health recessed into Executive Session.

After a discussion pertaining to personnel matters, Dr. Cervone asked for a motion to reconvene into public session. Upon a motion made by Mrs. McKittrick, seconded by Dr. Lacz and with a roll call vote of all ayes, none opposed, the Board of Health reconvened into public session.

BOARD OF HEALTH RECONVENE INTO PUBLIC SESSION

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The Board of Health reconvened into public session at 8:40 pm. With no further business, a motion to adjourn was duly made by Dr. Lacz, seconded by Mrs. McKittrick, and with a vote of all ayes, the meeting adjourned at 8:41 p.m.

Respectfully submitted,

Lisa A. Sharp

Secretary, Board of Health

RESOLUTION BOH #01-2022 OF THE HARDING TOWNSHIP BOARD OF HEALTH MORRIS COUNTY, NEW JERSEY JANUARY 13, 2022

REGULAR MEETING SCHEDULE

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-19 requires that every public body shall post and maintain posted throughout the year for the purpose of public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year;

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and the State of New Jersey that:

Public meetings of the Harding Township Board of Health for 2022 shall be held in person in the main meeting room of the Township Municipal Building, Kirby Hall, at 21 Blue Mill Road in New Vernon in Harding Township. All participants attending via GOTOMEETING are to register with the BOH Secretary before each meeting. All Board of Health meetings will start at 7:30 p.m. on the dates listed below:

February 10	August 11
March 10	September 8
April 14	October 13
May 12	November 10
June 9	December 8
July 14	January 12, 2023 – Re-organization meeting to be held
	for the purposes of electing officers for the year 2023

BE IT FURTHER RESOLVED, that the above schedule and any revision thereof shall be posted on the bulletin board in Kirby Hall and a certified copy shall be filed with the Clerk of the Township of Harding and mailed to *The Observer Tribune* and the *Daily Record*, and, upon prepayment of mailing costs, to all persons requesting copies of such schedule or any revision thereof.

Dated: January 13, 2022

I, Lisa A. Sharp, Secretary of the Harding Township Board of Health, County of Morris, State of New Jersey, do hereby certify this is a true copy of a Resolution approved by the Board of Health at a meeting held on January 13, 2022.

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Lisa A. Sharp

Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto	Absent			
Dr. Kao, Alt #1	Absent			
Dr. Lacz	1 st	\boxtimes	, <u> </u>	
Mrs. McKittrick, Alt #2	2^{nd}	\boxtimes		
Mr. Platt		\boxtimes		
Dr. Cervone		\boxtimes		

RESOLUTION BOH #02-2022 OF THE HARDING TOWNSHIP BOARD OF HEALTH MORRIS COUNTY, NEW JERSEY JANUARY 13, 2022

DESIGNATION OF OFFICIAL NEWSPAPER

WHEREAS, the "Open Public Meeting Act" R.S. 10:4-6 and following, requires that the designation of newspapers and fixing charges for notices of public meetings shall be as defined and set forth herein;

BE IT RESOLVED, by the Board of Health of the Township of Harding, in the County of Morris, State of New Jersey as follows:

- 1. The *OBSERVER-TRIBUNE* and the *DAILY RECORD* are hereby designated for the calendar year 2022 as two newspapers to receive notice of meetings of the Open Public Meeting Act, as it appears that these newspapers are most likely to inform the local public of such meetings.
- 2. The *OBSERVER-TRIBUNE* has been designated as the official newspaper for public notices for the Township of Harding as set forth in Resolution adopted by the Township Committee of the Township of Harding.
- 3. The public place for the posting of notices of meetings of the Board of Health for the calendar year 2022 shall be on the bulletin board in the main hallway of the Township Hall and a copy given to the Municipal Clerk of the Township of Harding.
- 4. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Board of Health during the entire calendar year 2022 be mailed to such person, all as specified in R.S. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing to its business office and;
- 5. Certified copies of this Resolution shall be mailed by the Secretary of the Board of Health to the *OBSERVER-TRIBUNE* and the *DAILY RECORD*, and a certified copy shall be filed with the Municipal Clerk of the Township of Harding.

Dated: January 13, 2022

I Lisa A. Sharp, Secretary of the Board of Health, hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding, in the County of Morris and State of New Jersey at a meeting held on January 13, 2022

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Lisa A. Sharp

Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto	Absent			
Dr. Kao, Alt #1	Absent			
Dr. Lacz	1 st	\boxtimes		
Mrs. McKittrick, Alt #2	2^{nd}	\boxtimes		
Mr. Platt				
Dr. Cervone				

RESOLUTION BOH #03-2022 OF THE HARDING TOWNSHIP BOARD OF HEALTH MORRIS COUNTY, NEW JERSEY JANUARY 13, 2022

RESOLUTION TO APPOINT BOARD OF HEALTH PERSONNEL

WHEREAS, Title 26 of the New Jersey Statutes Annotated, requires and authorizes local Boards of Health to appoint its officers, agents and employees to accomplish the goals, objectives, duties, and responsibilities of said Board.

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and the State of New Jersey, that Lisa A. Sharp be reappointed Secretary to the Board of Health for the term ending December 31, 2022 and

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and the State of New Jersey, that George Byrnes be reappointed as Registered Environmental Health Specialist to the Board of Health for the term ending December 31, 2022; and

BE IT FURTHER RESOLVED, that for the purposes of N.J.A.C. 7:9A, Dr. Carlos Perez, Jr, Stephanie Gorman, Jessica Freer, Shelby Meyers, and George Byrnes be appointed as the Administrative Authority acting on behalf of the Harding Township Board of Health for the term ending December 31, 2022; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be mailed by the Secretary of the Board of Health, to the State Department of Health and Senior Services, and a certified copy shall be filed with the Municipal Clerk of the Township of Harding

Dated: January 13, 2022

I, Lisa A. Sharp, Secretary of the Board of Health in the Township of Harding in the County of Morris and the State of New Jersey do hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding at a meeting held on January 13, 2022.

Lisa A. Sharp

Secretary, Board of Health

vote on Resolution:	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto				
Dr. Kao, Alt #1	~()			
Dr. Lacz	Such	1		
Mrs. McKittrick, Alt #2	15+	1		
Mr. Platt		i d		
Dr. Cervone		1		

RESOLUTION BOH #04-2022 OF THE HARDING TOWNSHIP BOARD OF HEALTH MORRIS COUNTY, NEW JERSEY JANUARY 13, 2022

RESOLUTION TO APPOINT BOARD OF HEALTH SPECIAL COUNSEL

WHEREAS, the Board of Health of the Township of Harding has a need to acquire a professional service contract for the year 2022 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, funds are available for this purpose; and

WHEREAS, the following professional service contractor has submitted a proposal for 2021 and has completed and submitted their Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, certifying that reportable contributions to a political or candidate committee in the Township of Harding have not been made in the previous one year period and that the award of contract will prohibit the following professional service vendors from making any reportable contributions through the term of the contract.

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and State of New Jersey that the following professional service contract is hereby awarded for a one-year period; and

BE IT FURTHER RESOLVED, one quarter of these funds are currently certified with the remainder of funds being certified pending final 2022 budget approval.

Special Counsel

DiFrancesco, Bateman, Coley, Yospin,

1/1/22 to 12/31/2

Davis, Lehrer & Flaum, P.C. (Joseph Sordillo, Esq.)

\$170.00 per hour Not to exceed \$5,000.00

01-2022-1330-0330-2-00035 (health)

Dated: January 13, 2022

I, Lisa A. Sharp, Secretary of the Board of Health in the Township of Harding in the County of Morris and the State of New Jersey do hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding at a meeting held on January 13, 2022.

Lisa A. Sharp

Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto	Absent			
Dr. Kao, Alt #1	Absent			
Dr. Lacz	2^{nd}	\boxtimes		,
Mrs. McKittrick, Alt #2	1 st	\boxtimes		
Mr. Platt		\boxtimes		
Dr. Cervone		\boxtimes		

TOWNSHIP OF HARDING BOARD OF HEALTH RESOLUTION #05-2022 JANUARY 13, 2022

AUTHORIZING CHAIRMAN TO EXECUTE CERTAIN DOCUMENTS ON BEHALF OF THE BOARD OF HEALTH OF THE TOWNSHIP OF HARDING

WHEREAS, from time to time it is necessary for the Board of Health to execute deed restrictions, easements, or other similar documents ("Certain Documents") related to certain Board of Health Approvals or as required by the New Jersey law; and

WHEREAS, it is administratively expedient to have the Chairman of the Board of Health authorized to execute these Certain Documents.

BE IT RESOLVED, that the Board of Health of the Township of Harding, County of Morris, State of New Jersey, does hereby authorize the Chairman of the Board of Health to execute such Certain Documents; and

FURTHER BE IT RESOLVED, that this resolution shall be retroactively effective to January 1, 2022.

DATED: January 13, 2022

ATTEST:

I, Lisa A. Sharp, Secretary of the Harding Township Board of Health, County of Morris, State of New Jersey, do hereby certify this to be true copy of a Resolution approved by the Board of Health at a meeting held on January 13, 2022.

BOARD OF HEALTH OF THE

TOWNSHIP OF HARDING

Lisa A. Sharp Secretary, Board of Health Vote on Resolution:	Hae	Chairm	an, Board of Health	
Mrs. DiTosto Dr. Kao, Alt #1 Dr. Lacz Mrs. McKittrick, Alt #2 Mr. Platt Dr. Cervone	MOTION Absent Absent	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN

RESOLUTION BOH ES 22-06 BOARD OF HEALTH, TOWNSHIP OF HARDING MORRIS COUNTY, NEW JERSEY

JANUARY 13, 2022

RESOLUTION AUTHORIZING BOARD OF HEALTH TO MEET IN EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, the Board of Health is of the opinion that such circumstances presently exist.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWNSHIP COMMITTEE OF THE

TOW	NSHIP C	OF HARDING, COUNT	Y OF MORRIS AND S	STATE OF NEW JERSEY as	follows:		
1.	The public shall be excluded from discussion of an action upon the specified subject matter.						
2.	The subject matters to be discussed are as follows:						
		Contract Negotiation - N	Vone				
	\boxtimes	Personnel Matter – 2022	Employee Salaries				
		Litigation – None					
		Attorney-Client Privileg	e – None				
		Collective Bargaining A	greement – None				
		Other – as authorized by	N.J.S.A. 10:4-12 Nor	ne			
3.	Minutes reflecting the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, shall be promptly available to the public when the matters discussed are resolved, to the extent that making such matters public shall not be inconsistent with section N.J.S.A. 10:4-12.						
4.	The Box	Board of Health may return to open session and may take further action.					
5.	This Re	his Resolution shall take effect immediately.					
DATE	D: Janua	ary 13, 2022					
Jersey, of Heal	do hereb th at the		esolution to be a true and 13, 2022.	iship of Harding, County of Marchine is ship of Harding, County of Marchine is a correct copy of a resolution and the ship of			
Vote o	on Resol	ution:					
Ma D	iTosto	MOTION Absent	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN		
Dr. Ka		Absent	H	H	H		
Dr. La		1 st	\boxtimes	Ħ	Ħ		
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Mr. Pl			\boxtimes	ī	ī		
Dr. Ce		2^{nd}	\boxtimes				