

TOWNSHIP OF HARDING
BOARD OF HEALTH
REORGANIZATION / REGULAR MEETING
IN PERSON
JANUARY 13, 2022 at 7:30 pm
21 Blue Mill Road, New Vernon, NJ

ADEQUATE NOTICE of this meeting of the Harding Township Board of Health was given as follows: On January 15, 2021, notice was sent to the *DAILY RECORD* and the *OBSERVER-TRIBUNE*, posted on the Bulletin Board in the Township Hall at 21 Blue Mill Road in Harding, NJ and filed with the Municipal Clerk.

AGENDA

(To the extent now known)

AGENDA ITEMS	Formal Action May Be Taken	
	Yes	No
1. Board Secretary Opens Meeting / OATHS Of Office		
* Christina McKittrick – Alternate #2 – 2 year term expiring 12/31/23	X	
* Nicole Lacz – Regular Member – 3 year term expiring 12/31/24		
2. Roll Call – Board Secretary		X
3. Election of BOH Chair and Vice Chair		
* Election of BOH Chair – Board Secretary	X	
* Election of BOH Vice Chair – BOH Chair	X	
4. Resolutions:		
• <u>BOH 2022-#01</u> Scheduling of Meeting Dates for the Next Twelve Months	X	
• <u>BOH 2022-#02</u> Designation of Newspapers and Fixing the Charges for Notices of Public Meetings	X	
• <u>BOH 2022#03 Appoint of Secretary; Appointment of</u> Registered Environmental Health Specialist; and Appointment of Administrative Authority to the Board of Health	X	
• <u>BOH 2022-#04</u> Appointment of BOH Special Counsel	X	
• <u>BOH 2022-#05</u> Appointment of BOH Chair to Execute Certain Document on Behalf of the BOH	X	
5. BOH WAIVER – Cheryl Kern, 72 Lake trail East, Block 44, Lot 12.02	X	
6. Approval of Minutes for Meeting held on December 9, 2021	X	
7. Monthly Health Department Report for December 2021	X	

8. County of Morris Monthly Report of Activities for the Township of Harding – December 2021	X
9. Other matters that may come before the Board and Hearing Persons Present	X
10. Announcements / Adjournment	X

RESOLUTIONS

Board of Health

- 1. BOH Resolution #01-2022 – Meeting Dates for 2022**
- 2. BOH Resolution #02-2022 – Designation of Newspapers/Fixing the Charges for Notices of Public Meetings**
- 3. BOH Resolution #03-2022 – Appointment of Secretary, REHS, and Administrative Authority**
- 4. BOH Resolution #04-2022 – Appointment of BOH Special Counsel**
- 5. BOH Resolution #05-2022 -- Appointment of BOH Chairman to Execute Certain Documents**

**TOWNSHIP OF HARDING
BOARD OF HEALTH
RESOLUTION #05-2022
JANUARY 13, 2022**

**AUTHORIZING CHAIRMAN TO EXECUTE CERTAIN DOCUMENTS ON BEHALF OF THE
BOARD OF HEALTH OF THE TOWNSHIP OF HARDING**

WHEREAS, from time to time it is necessary for the Board of Health to execute deed restrictions, easements, or other similar documents ("Certain Documents") related to certain Board of Health Approvals or as required by the New Jersey law; and

WHEREAS, it is administratively expedient to have the Chairman of the Board of Health authorized to execute these Certain Documents.

BE IT RESOLVED, that the Board of Health of the Township of Harding, County of Morris, State of New Jersey, does hereby authorize the Chairman of the Board of Health to execute such Certain Documents; and

FURTHER BE IT RESOLVED, that this resolution shall be retroactively effective to January 1, 2022.

DATED: January 13, 2022

I, Lisa A. Sharp, Secretary of the Harding Township Board of Health, County of Morris, State of New Jersey, do hereby certify this to be true copy of a Resolution approved by the Board of Health at a meeting held on January 13, 2022.

ATTEST:

**BOARD OF HEALTH OF THE
TOWNSHIP OF HARDING**

Lisa A. Sharp
Secretary, Board of Health

Chairman, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kao, Alt #1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Lacz		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. McKittrick, Alt #2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Cervone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION BOH #01-2022
OF THE HARDING TOWNSHIP BOARD OF HEALTH
MORRIS COUNTY, NEW JERSEY
JANUARY 13, 2022
REGULAR MEETING SCHEDULE**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-19 requires that every public body shall post and maintain posted throughout the year for the purpose of public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year;

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and the State of New Jersey that:

Public meetings of the Harding Township Board of Health for **2022** shall be held in person in the main meeting room of the Township Municipal Building, Kirby Hall, at 21 Blue Mill Road in New Vernon in Harding Township. All participants attending via GOTOMEETING are to register with the BOH Secretary before each meeting. All Board of Health meetings will start at **7:30 p.m.** on the dates listed below:

February 10
March 10
April 14
May 12
June 9
July 14

August 11
September 8
October 13
November 10
December 8
January 12, 2023 – Re-organization meeting to be held
for the purposes of electing officers for the year 2023

BE IT FURTHER RESOLVED, that the above schedule and any revision thereof shall be posted on the bulletin board in Kirby Hall and a certified copy shall be filed with the Clerk of the Township of Harding and mailed to *The Observer Tribune* and the *Daily Record*, and, upon prepayment of mailing costs, to all persons requesting copies of such schedule or any revision thereof.

Dated: January 13, 2022

I, Lisa A. Sharp, Secretary of the Harding Township Board of Health, County of Morris, State of New Jersey, do hereby certify this is a true copy of a Resolution approved by the Board of Health at a meeting held on January 13, 2022.

Lisa A. Sharp
Secretary, Board of Health

Vote on Resolution:

MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kao, Alt #1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Lacz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. McKittrick, Alt #2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Cervone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION BOH #02-2022
OF THE HARDING TOWNSHIP BOARD OF HEALTH
MORRIS COUNTY, NEW JERSEY
JANUARY 13, 2022
DESIGNATION OF OFFICIAL NEWSPAPER**

WHEREAS, the "Open Public Meeting Act" R.S. 10:4-6 and following, requires that the designation of newspapers and fixing charges for notices of public meetings shall be as defined and set forth herein;

BE IT RESOLVED, by the Board of Health of the Township of Harding, in the County of Morris, State of New Jersey as follows:

1. The ***OBSERVER-TRIBUNE*** and the ***DAILY RECORD*** are hereby designated for the calendar year **2022** as two newspapers to receive notice of meetings of the Open Public Meeting Act, as it appears that these newspapers are most likely to inform the local public of such meetings.
2. The ***OBSERVER-TRIBUNE*** has been designated as the official newspaper for public notices for the Township of Harding as set forth in Resolution adopted by the Township Committee of the Township of Harding.
3. The public place for the posting of notices of meetings of the Board of Health for the calendar year **2022** shall be on the bulletin board in the main hallway of the Township Hall and a copy given to the Municipal Clerk of the Township of Harding.
4. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Board of Health during the entire calendar year **2022** be mailed to such person, all as specified in R.S. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing to its business office and;
5. Certified copies of this Resolution shall be mailed by the Secretary of the Board of Health to the ***OBSERVER-TRIBUNE*** and the ***DAILY RECORD***, and a certified copy shall be filed with the Municipal Clerk of the Township of Harding.

Dated: January 13, 2022

I Lisa A. Sharp, Secretary of the Board of Health, hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding, in the County of Morris and State of New Jersey at a meeting held on January 13, 2022

Lisa A. Sharp
Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kao, Alt #1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Lacz		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. McKittrick, Alt #2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Cervone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION BOH #03-2022
OF THE HARDING TOWNSHIP BOARD OF HEALTH
MORRIS COUNTY, NEW JERSEY
JANUARY 13, 2022
RESOLUTION TO APPOINT BOARD OF HEALTH PERSONNEL**

WHEREAS, Title 26 of the New Jersey Statutes Annotated, requires and authorizes local Boards of Health to appoint its officers, agents and employees to accomplish the goals, objectives, duties, and responsibilities of said Board.

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and the State of New Jersey, that Lisa A. Sharp be reappointed Secretary to the Board of Health for the term ending December 31, 2022 and

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and the State of New Jersey, that George Byrnes be reappointed as Registered Environmental Health Specialist to the Board of Health for the term ending December 31, 2022; and

BE IT FURTHER RESOLVED, that for the purposes of N.J.A.C. 7:9A, Dr. Carlos Perez, Jr, Stephanie Gorman, Jessica Freer, Shelby Meyers, and George Byrnes be appointed as the Administrative Authority acting on behalf of the Harding Township Board of Health for the term ending December 31, 2022; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be mailed by the Secretary of the Board of Health, to the State Department of Health and Senior Services, and a certified copy shall be filed with the Municipal Clerk of the Township of Harding

Dated: January 13, 2022

I, Lisa A. Sharp, Secretary of the Board of Health in the Township of Harding in the County of Morris and the State of New Jersey do hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding at a meeting held on January 13, 2022.

Lisa A. Sharp
Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kao, Alt #1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Lacz		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. McKittrick, Alt #2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Cervone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION BOH #04-2022
OF THE HARDING TOWNSHIP BOARD OF HEALTH
MORRIS COUNTY, NEW JERSEY
JANUARY 13, 2022
RESOLUTION TO APPOINT BOARD OF HEALTH SPECIAL COUNSEL**

WHEREAS, the Board of Health of the Township of Harding has a need to acquire a professional service contract for the year 2022 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, funds are available for this purpose; and

WHEREAS, the following professional service contractor has submitted a proposal for 2021 and has completed and submitted their Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, certifying that reportable contributions to a political or candidate committee in the Township of Harding have not been made in the previous one year period and that the award of contract will prohibit the following professional service vendors from making any reportable contributions through the term of the contract.

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and State of New Jersey that the following professional service contract is hereby awarded for a one-year period; and

BE IT FURTHER RESOLVED, one quarter of these funds are currently certified with the remainder of funds being certified pending final 2022 budget approval.

Special Counsel	DiFrancesco, Bateman, Coley, Yospin, Davis, Lehrer & Flaum, P.C. (Joseph Sordillo, Esq.)	1/1/22 to 12/31/2 \$170.00 per hour Not to exceed \$5,000.00 01-2022-1330-0330-2-00035 (health)
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Dated: January 13, 2022

I, Lisa A. Sharp, Secretary of the Board of Health in the Township of Harding in the County of Morris and the State of New Jersey do hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding at a meeting held on January 13, 2022.

Lisa A. Sharp
Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mrs. DiTosto		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kao, Alt #1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Lacz		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. McKittrick, Alt #2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Cervone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board of Health

Waiver Request

Applicant: Cheryl Kern,

72 Lake Trail East

Morristown, NJ 07960

Block 44, Lot 12.02

WAIVERS being requested:

- 1. The distance from the disposal field to the dwelling 11.7 feet is proposed and 25 feet is required.**
- 2. The distance from the disposal field to the front property line 10 feet is proposed and 25 feet is required.**

R # 8445



**TOWNSHIP OF HARDING
BOARD OF HEALTH
REQUEST FOR WAIVER FROM BOARD OF
HEALTH REGULATIONS
FEE: \$175.00**

21 Blue Mill Road, P.O. Box 666
New Vernon, New Jersey 07976
(973) 267-8000 Ext. 715

To request a waiver from Harding health standards or to appeal a ruling by the Health Department the applicant must complete this form and comply with the conditions set herein. The Board of Health cannot waive New Jersey State requirements. The request for waivers and appeals will not be heard by the Board of Health unless a complete application. If the Board needs to consult with the Board of Health Attorney or Township Engineer an escrow account must be established prior to the hearing.

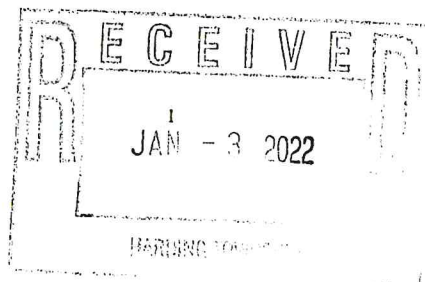
SITE INFORMATION:

OWNER: Cheryl Kern BLOCK: 44 LOT: 12.02
PROPERTY ADDRESS: 72 Lake Trail East
MAILING ADDRESS: 72 Lake Trail East, Morristown, NJ 07960
PHONE: 908-295-8695 EMAIL: Cheryl-Kern@hotmail.com

PROJECT INFORMATION: Briefly describe the project and waivers requested or reasons for appeal. (You may submit a separate sheet).

This application is for a septic alteration for an existing 3 bedroom home. The existing septic system consists of a 1,000 gal. septic tank and two seepage pits. The seepage pits will be pumped and removed. The proposed system will utilize the existing 1,000 gal. septic tank, add an additional 1,000 gal. septic tank and a 18.5' x 34' disposal field with pressy pipe. The waivers that are being requested are the distance from the disposal field to the dwelling 11.7' is proposed and 25' is required. The second waiver is the distance from the disposal field to the front property line, 10' is proposed and 25' is required.

PROJECT ENGINEER: Jeffrey Careaga, P.E.
ADDRESS: 382 Rt. 46 West, Budd Lake, NJ 07828
PHONE: 973-448-0651 EMAIL: Jeffcei@aol.com



Board of Health Monthly Report

- 1. DECEMBER 2021 - Monthly**
- 2. DECEMBER 2021 – Monthly Revenues**

HARDING TOWNSHIP HEALTH DEPARTMENT

MONTHLY REPORT

DECEMBER 2021

ENVIRONMENTAL HEALTH

INSPECTIONS: Septic System, Well Construction and Permeability Testing
Total for the Month DECEMBER 2021: (14) Year-to-Date: (176)

Fritz, Block 14, Lot 1, 131 Pleasantville Road, Permeability Testing. Mr. Byrnes witnessed the permeability testing with Yannaccone Villa & Aldrich on December 1, 2021.

Kilgore, Block 22, Lot 1, 82 Sand Spring Road, Permeability Testing. Mr. Byrnes witnessed the permeability testing with H2M on December 2, 2021.

O'Sullivan, Block 8, Lot 11, 142 Blue Mill Road, Well Repair. Mr. Byrnes witnessed the well connection on December 7, 2021.

Heiden, Block 36, Lot 17, 56 Primrose Trail, Septic Repair. Mr. Byrnes witnessed the septic repair on December 8, 2021.

Dowling, Block 16, Lot 3, 27 Village Road, Septic. Mr. Byrnes conducted an inspection of the septic bed excavation on December 16, 2021.

Remmey, Block 41, Lot 2, 4 Lake Trail West, Septic. Mr. Byrnes conducted an inspection of the septic bed excavation on December 16, 2021.

Remmey, Block 41, Lot 2, 4 Lake Trail west, Septic. Mr. Byrnes witnessed the septic tank vacuum test on December 17, 2021.

Remmey, Block 41, Lot 2, 4 Lake Trail West, Septic. Mr. Byrnes conducted an inspection of the suitable fill on December 20, 2021.

McCann, Block 16, Lot 13.06, 63 Village Road, Well. Mr. Byrnes conducted an inspection of the well casing on December 20, 2021.

Remmey, Block 41, Lot 2, 4 Lake Trail West, Septic. Mr. Byrnes witnessed the septic pump test, stones, and laterals on December 20, 2021.

Remmey, Block 41, Lot 2, 4 Lake Trail West, Septic. Mr. Byrnes witnessed the water test on December 21, 2021.

Remmey, Block 41, Lot 2, 4 Lake Trail West, Septic. Mr. Byrnes conducted a final grade inspection on December 27, 2021.

Boswell, Block 32, Lot 1.19, 26 Peachcroft Road, Septic. Mr. Byrnes conducted an inspection of the hay and seed on December 27, 2021.

Bulter, Block 17, Lot 13.05, 54 Millbrook Road, Septic. Mr. Byrnes witnessed the septic repair on December 28, 2021.

PLANS/APPLICATIONS RECEIVED/REVIEWED: Total for DECEMBER (8) YTD: (149)

Heiden, Block 36, Lot 17, 56 Primrose Trail, Septic Repair. In Review by Mr. Byrnes.

O'Sullivan, Block 8, Lot 11, 142 Blue Mill Road, Well Repair. Mr. Byrnes witnessed the well repair on December 7, 2021.

DaSilva, Block 51.01, Lot 9, 67 Fox Hunt Road, Septic Alteration. In Review by J. Freer and S. Meyers.

Goepel, Block 15, Lot 21.03, 93 Pleasantville Road, Septic As-Built. Mr. Byrnes is awaiting further information.

Fowler, Block 26.01, Lot 21, 66 Anthony Wayne Road, Variance Review. In review by J. Freer and S. Meyers.

Butler, Block 17, Lot 13.05, 54 Mill Brook Road, Septic Repair. Mr. Byrnes witnessed the septic repair on December 28, 2021.

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Vsitvay, Block 47, Lot 27, 2 Sheefield Farms Rd, Septic Repair. In review by Mr. Byrnes.
D'Errico, Block 35, Lot 18.01, 2 Fairfield Lane, Septic As-Built. Miss Freer reviewed the septic as-built and issued the approval on January 4, 2022.

PLANS/APPLICATIONS RECEIVED/REVIEWED UPDATE FROM: OCTOBER/NOVEMBER 2021

Lewis, Block 5, Lot 2, 523 Van Beuren Road, Revised Septic As-Built. In Review by Mr. Byrnes
Palmer, Block 33.03, Lot 2, 3 Post House Road, Septic As-Built. In review by Mr. Byrnes.
Brosie, Block 35, Lot 21.17, 1 Country, Variance. In review by Mr. Brynes.
Rizzo, Block 5, Lot 38, 45 Millbrook Road, New Irrigation Well. In review by Mr. Byrnes.
built and issued C of C #3227 on November 15, 2021.
Shih, Block 21, Lot 15, 2 Pinefield Lane, Septic—New Construction. Mr. Byrnes reviewed the application and sent comments on December 1, 2021.
McCann, Block 16, Lot 13.06, 63 Village Road, New Domestic Well. In review by Mr. Byrnes.
Boswell, Block 32, Lot 1.19, 26 Peachcroft Road, Septic As-Built Plans. In review by Mr. Byrnes.
Gates, Block 55, Lot 9, 31 Meyersville Road, Septic Alteration. To be reviewed by Miss Freer.

HEALTH DEPARTMENT ACTIVITIES AND MEETINGS FOR DECEMBER 2021:

Mrs. Sharp conducted a file review for Mr. Bob Rutan on December 7, 2021 for septic information. The information was emailed.
Mr. Byrnes issued the permit for 27 Village Road to Ward Connon.
Mrs. Sharp conducted an OPRA request on December 8, 2021 for septic information at 93 Pleasantville Road. The information was emailed.
Mrs. Sharp conducted an OPRA request on December 10, 2021 for septic pump out information for 34 Woodland Road. The information was emailed.
Mr. Byrnes conducted a file review on November 2, 2021 for septic information at 67 Fox Hunt Road.
Mrs. Sharp conducted a file review for an OPRA on November 3, 2021 for septic information pertaining to 2 Sheepfield. The information was emailed.
Mr. Byrnes conducted a file review on December 22, 2021 for septic information at 16 Stark Drive.
Mrs. Sharp notarized documents on December 31, 2021.
Mrs. Sharp corresponded with Dr. Perez, Jr., during the month of December 2021 regarding Health Department matters.

SEPTIC TANK PUMP OUT PERMITS FOR DECEMBER 2021 – Total for Month: (33) YTD: (234)

Horstmann Septic, Burns, Block 26.01, Lot 27, 41 Anthony Wayne Road, 2 tanks, P#8476, routine maintenance.
Horstmann Septic, Leeds, Block 4, Lot 14.03, 608 Van Beuren Road, 2 tanks, P#8477, routine maintenance.
Horstmann Septic, Pappas, Block 33.03, Lot 15, 27 Post House Road, 1 tank, P#8478, routine maintenance.
Horstmann Septic, Norton, Block 54, Lot 15.01, 72 Pleasantville Road, 2 tanks, P#8479, routine maintenance.
Horstmann Septic, Bernstein, Block 51, Lot 20.03, 5 Pleasant Plains Road, 3 tanks, P#8480, routine maintenance.
Horstmann Septic, Conti, Block 35, Lot 17, 1 One Bridge Court, 4 tanks, P#8481, routine maintenance.
Horstmann Septic, Aidekman, Block 15, Lot 27.01, 67 Millbrook Road, 2 tanks, P#8482, routine

Health Department
Monthly Report
December 2021

maintenance.

Horstmann Septic, Noyes, Block 19, Lot 14.01, 22 Sand Spring Road, 2 tanks, P#8483, routine maintenance.

Horstmann Septic, Kelly, Block 51, Lot 20.01, 227 Lees Hill Road, 3 tanks, P#8484, over flowing, needs new pump.

Horstmann Septic, Doherty, Block 4, Lot 32, 601 Spring Valley Road, 1 tank, P#8485, routine maintenance.

Horstmann Septic, Meckler, Block 8, Lot 5.02, Meckler, 21 Cherry Lane, 3 tanks, P#8486, routine maintenance.

Horstmann Septic, Rafanello, Block 33.01, Lot 13, 33 Post House Road, 1 tank, P#8487, routine maintenance.

Horstmann Septic, Crighton, Block 23.01, Lot 3, 14 Tiger Lily Lane, 2 tanks, P#8488, routine maintenance.

Horstmann Septic, Meyer, Block 17, Lot 36.05, 30 Maryknoll Drive, 3 tanks, P#8489, routine maintenance.

Coppola Services, Hock, Block 35, Lot 20.03, 153 Glen Alpin Road, 2 tanks, P#8326, routine maintenance.

Frank Apgar & Sons, Erck, Block 54, Lot 13, 118 Pleasantville Road, 1 tank, P#8132, new septic system.

Frank Apgar & Sons, Whitwer, Block 41, Lot 2, 4 Lake Trail West, 1 tank, P#8133, new septic system.

Horstmann Septic, Erenstein, Block 15, Lot 8.01, 52 Village Road, 1 tank, call in.

Horstmann Septic, McCaffrey, Block 35, Lot 21.16, 107 Glen Alpin Road, 2 tanks, call in.

Horstmann Septic, Boyajian, Block 17, Lot 22, 37 Pleasantville Road, 3,000 gallons, call in.

Horstmann Septic, Orefice, Block 12, Lot 4, 38 Woodland Road, 1,500 gallons, call in.

Horstmann Septic, Dougherty, Block 4, Lot 31, 601 Spring Valley Road, 1 tank, call in.

Horstmann Septic, Page, Block 17, Lot 61.02, 10 Village Road, 1 tank, call in.

Horstmann Septic, Mowbray, Block 17, Lot 10, 40 Millbrook Road, 1 tank, call in.

Horstmann Septic, Ford, Block 47, Lot 10, 114 Lees Hill Road, 1 tank, call in.

Horstmann Septic, DiNapoli, Block 33.01, Lot 8, 49 Post House Road, 1 tank, call in.

Horstmann Septic, Gold, Block 4, Lot 23, 593 Spring Valley Road, 2 tanks, call in.

Horstmann Septic, LaBar, Block 33, Lot 4.06, 115 Colonial Drive, 1 tank, call in.

Horstmann Septic, Kintirogolou, Block 14, Lot 3.01, 147 Pleasantville Road, 1 tank, call in.

Horstmann Septic, Bicknese, Block 49, Lot 27, 14 Meadow Lane, 3,000 gallons, call in.

Horstmann Septic, Weichert, Block 13, Lot 1.01, 72 Woodland Way, 1 tank, call in.

Horstmann Septic, Monk Realty, Block 33.03, Lot 3.02, 1095 Mt. Kemble Avenue, 2,000 gallons, call in.

Horstmann Septic, 1201 Mt. Kemble LLC, Block 32, Lot 1.02, call in.

NON-RESIDENTIAL SEPTIC MAINTENANCE INSPECTIONS *DECEMBER 2021* – Total for Month: (1) YTD: (18)

Thorpe, Block 35.01, Lot 5, 916 Mt. Kemble Avenue.

WELL RECORDS: Total for *DECEMBER 2021* (0) Year to Date: (3)

No well records were issued in the month of December 2021.

CERTIFICATES OF COMPLIANCE (C of C) – INSTALLATION: Total for *DECEMBER* (1) YTD: (28)

Butler, Block 17, Lot 13.05, Septic Repair, 54 Millbrook Road, C of C #3234 was issued on December 29, 2021.

RETAIL FOOD LICENSES – Total for *DECEMBER 2021* (0) Total for YTD: (25)

Country Mile Gardens, 1108 Mt. Kemble Avenue, Temporary Events for two weekends in December (12-3/4 and 12-11/12) from 8 am to 6 pm.

RETAIL FOOD INSPECTIONS – Total for *DECEMBER 2021* (6) Total for YTD: (25)

Country Mile Gardens, 1108 Mt. Kemble Avenue, Temporary Events for two weekends in December (12-3/4 and 12-11/12) from 8 am to 6 pm. Mr. Byrnes conducted a retail food inspection on December 3, 2021. A satisfactory rating was issued.

Minuteman Restaurant, 990 Mt. Kemble Avenue, Risk Type 3, Retail Food Inspection. Gladys Swanton conducted a retail food inspection on December 3, 2021. A satisfactory rating was issued.

Kemmerer Library, 19 Blue Mill Road, Risk Type 1, Retail Food Inspection. Miss Freer conducted a retail food inspection on December 15, 2021. A satisfactory rating was issued.

Church of Christ the King, 16 Blue Mill Road, Risk Type 2, Retail Food Inspection. Miss Freer conducted a retail food inspection on December 15, 2021. A satisfactory rating was issued.

First Presbyterian Church, 2 Lee's Hill Road, Block 49, Lot 1, Risk Type 2, Retail Food Inspection. Miss Freer conducted a retail food inspection on December 21, 2021. A satisfactory rating was issued.

Deep Roots School, 2 Lee's Hill Road, Block 49, Lot 1, Risk Type 2, Retail Food Inspection. Miss Freer conducted a retail food inspection on December 21, 2021. A satisfactory rating was issued.

ENVIRONMENTAL WATER SAMPLE RESULTS: Total for *DECEMBER 2021*: (2) YTD: (6)

Municipal Building, Block 19, Lot 12.07, 21 Blue Mill Road, Coliform. Mrs. Sharp conducted the fourth quarter environmental water test for the Municipal Building on November 10, 2021 for coliform bacterial. The results were satisfactory for no coliform bacteria.

Municipal Building, Block 19, Lot 12.07, 21 Blue Mill Road, Nitrates. Mrs. Sharp conducted the annual nitrates environmental water testing on November 10, 2021. The results were satisfactory for nitrates.

PUBLIC HEALTH

VITAL STATISTICS: One (1) marriage license(s) was received and zero (0) were issued by Harding, zero death notice(s) was received, and zero birth certificates received. No domestic partnerships were reported.

Mrs. Sharp issued a certified copy of a Marriage License on December 1, 2021.

Mrs. Sharp issued three certified copies of a Marriage License on December 20, 2021.

Mrs. Sharp sent two amendments to the State for correction to two marriage licenses on December 21, 2021.

INCIDENTS AND COMPLAINTS:

Mrs. Sharp received a retail food complaint on December 20, 2021. Mrs. Sharp forwarded the complaint to Morris County Office of Public Health. A follow-up will be conducted.

COVID-19 UPDATE:

Morris County case numbers are updated on this website in the afternoons on Monday-Friday. [2019 Novel Coronavirus Outbreak \(COVID-19\) – Morris County, NJ \(www.morriscountynj.gov\)](https://www.morriscountynj.gov/2019/Novel-Coronavirus-Outbreak-(COVID-19)-Morris-County-NJ)

Dr. Perez, Jr., notified the OEM Coordinator of Harding Township of the following: Their office will be contracting with Atlantic Health Systems (AHS) to offer COVID-19 immunization clinics in our contract municipalities including Harding Township. The clinic(s) will be for initial immunizations and boosters. For the time being, the clinics would not be for pediatric patients (persons under the age of 12) due to AHS having a very limited supply of pediatric doses. Pre-registration would be required. The clinic would be offered during the day, evening, and/or weekend. We hope to conclude the clinics in our contract municipalities in early spring 2022.

The Committee Meeting Room would be used for the clinics as it appears to have ample space for seating, registrars, and clinical staff. The site for the clinic requires approval by AHS including their Information Technology Office. The Township IT person would be Mr. Byrnes who would be required during the site visit to answer any IT questions. The County or AHS will supply an EMS rig for any clinics. The Township of Harding would provide a police officer for the clinic but would need to know in advance the date.

INQUIRIES-REQUESTS-COMPLAINTS:

In **December 2021** the Health Department received 1 complaint(s) regarding food, animal concerns, 0 inquiries from resident regarding properties for sale, Flu vaccine, well water testing/dog licenses, permits, and 7 requests for number of bedrooms, well repairs, water quality, well and septic information from realtors, residents, prospective buyers, and engineers/contractors/septic inspectors.

Year-to-date 2021, the Health Department responded to 160 combined complaints/inquiries/requests; as follows:

- 11 complaints – regarding property maintenance, animal concerns
- 23 inquiries -- regarding COVID questions, well and water information and septic location, etc.
- * 116 requests – number of bedrooms from realtors, file review for septic/well information from contractors, potential buyers and sellers, and engineers, septic inspectors, and realtor/buyer questions.

ANIMAL CONTROL:

Dog Licenses

During the month of **DECEMBER 2021**, the Health Department issued 0 dog licenses during the month of December 2021. For **DECEMBER 2020**, zero dogs were licensed in December 2020.

Year-to-date 2021, a total of 485 dogs have been licensed.

CORRESPONDENCE RECEIVED

Ever-Green Inspection Services, Block 33, Lot 4.08, Hyman, 105 Colonial Drive, On Site Wastewater Treatment System. The system was found to be in Unsatisfactory Condition. The main lid flanges were found be unsecured from the riser. One inspection port was found to be damaged.

Ever-Green Inspection Services, Block 47, Lot 21, Bailey, 2 Sheepfield Farms Road, On Site Wastewater Treatment System. The system was found to be in Unsatisfactory Condition. The treatment tank lid was not secure. A fiber-optic camera was run through the outlet of the settling tank and a break in the line was observed at about two feet.

DECEMBER 2021 MONTHLY FINANCIAL REPORT

DOG LICENSES	YTD 2017		YTD 2018		YTD 2019		YTD 2020		YTD 2021		Number of Licenses				
	\$	10,290	\$	10,618	\$	9,915	\$	9,238.0	\$	9,659	535	537	576	466	485

County of Morris
Department of Law/Public Safety
Office of Health Management
Local Public Health Services
Monthly Report of Activities Performed for
the Township of Harding
DECEMBER 2021



**COUNTY OF MORRIS
DEPARTMENT OF LAW & PUBLIC SAFETY
DIVISION OF PUBLIC HEALTH
LOCAL PUBLIC HEALTH SERVICES**

P.O. Box 900
Morristown, NJ 07963
(973) 631-5484
(973) 631-5490 Fax
www.morrishealth.org

**Monthly Report of Activities Performed for the
Township of Harding Board of Health**

Month of December 2021

Shared Services Agreement Public Health Services Staff

Carlos Perez, Jr., Health Officer
Stephanie Gorman, Asst. Health Officer
Cindie Bella, Public Health Nurse Supervisor
Kathleen Basile, Public Health Nurse
Margaret Corbett, Public Health Nurse
Jessica Freer, PREHS
Shelby Meyers, REHS
Gladys Swanton, REHS, PT

Other Public Health Services Staff

Kristina Favo, Health Educator
Bonnie Smith, Health Education Field Rep.
Imge Uludogan, Health Education Field Rep.
Estefania Arango, REHST
Carolina Oliveros, REHST
Brian Snyder, REHST
Sue Yavuz, REHST
Ryan Russo, REHS, PT
Michael Flora, Solid Waste Investigator
Joseph Schmidt, Solid Waste Investigator

SECTION I. PUBLIC HEALTH ADMINISTRATION SERVICES

A. Health Officer Activities

Date	Activity
12/1/2021 – 12/31/2021	<p>During the month of December 2021, the Health Officer continued efforts on the ongoing COVID-19 pandemic. The Health Officer corresponded with the Public Health Nurse Supervisor throughout the month of December 2021 regarding individual cases among residents, school guidance, and other matters.</p> <p>During the month of December 2021, the Health Officer maintained communication with the NJDOH regarding COVID-19 case investigations, testing, and vaccination activities. The Health Officer participated on conference calls hosted by the NJDOH regarding school-based immunization clinics.</p> <p>Throughout the month of December 2021, the Health Officer reviewed epidemiological data pertaining to COVID-19 transmission and vaccination. In addition, the Health Officer reviewed updates regarding the Omicron variant.</p> <p>The Health Officer performed required Township Health Department administrative tasks.</p> <p>The Health Officer met with Atlantic Health Systems regarding provision of health education and COVID-19 vaccination clinics. Vaccination clinics held in December and the number immunized were as follows: Mountain Lakes Community Church (140); County College of Morris (152); Morristown Lafayette Learning Center (78). Site visits and planning for clinics in the County's contract municipalities will be scheduled in January 2022.</p> <p>The Health Officer provided an update to all municipal administrators and mayors on December 30, 2021 regarding COVID-19, the Omicron variant, new CDC quarantine/isolation guidelines, and recommended actions.</p> <p>The Health Officer updated the Township's Public Health Annex of the Emergency Management Plan.</p>

B. Assistant Health Officer Activities

Date	Activity
12/1/2021 – 12/31/2021	During the month of December 2021, the Asst. Health Officer focused efforts on the ongoing COVID-19 pandemic and met with the Health Officer throughout the month concerning the same. The Asst. Health Officer performed communicable disease control activities, provided guidance to REHS staff, and assisted with administration and supervision of COVID-19 and local public health activities.

SECTION II. PUBLIC HEALTH NURSING SERVICES

A. Institutional Immunization Audits

Date/Employee(s)	Name of Institution & Address	Audit	Grade
N/A	N/A	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Other *	<input type="checkbox"/> Preschool/Daycare <input type="checkbox"/> Kindergarten <input type="checkbox"/> 1 st Grade <input type="checkbox"/> 6 th Grade <input type="checkbox"/> High School
* Other (Details):			

B. Communicable Disease Surveillance & Control

Daily surveillance of the Communicable Disease Reporting & Surveillance System (CDRSS) data detailing cases of reportable disease occurring in the Township was performed by the Public Health Nurse and Public Health Nurse Supervisor for the month.

Total Number of New Communicable Disease Case Investigations: 2

Total Number of Previous Cases Receiving Follow-up: 2

C. Rabies & Zoonosis Control

Total Number of Phone Consults:

Total Number of Medical Follow-Up Letters Issued (Exposed/Injured Persons):

Total Number of Veterinary Follow-Up Letters Issued (Exposed/Injured Animals):

D. Infant & Child Health Services

Total Number of Children Referred to Federally Qualified Health Center: 1

Total Number of Childhood Lead Poisoning Case Management Visits: 0

Childhood Lead Poisoning Surveillance

Daily surveillance of the NJ Leadtrax System for childhood lead poisoning cases in the Township was performed by the Public Health Nurse Supervisor for the month. No cases of childhood lead poisoning were observed in the Township during the month.

E. Adult Health Services

Total Number of Nursing Consults with Residents (other than below): 3

Total Number of Referrals for Cancer Screenings (NJCEED Program): 0

Total Number of Influenza Immunizations (*During Flu Season Only*): 0

Total Number of Referrals to Health or Social Service Agencies: 2

F. Blood Pressure Screening Dates and Totals

Date/Employee(s)	Total Screened	Senior Meeting	Kemmerer Library
12/16/2021 Kathy Basile, RN,MS,MSN	4	N/A	4

G. Other Nursing Activities

Date/Employee(s)	Activity
12-1-2021-12-31-2021 Kathy Basile, RN,MS,MSN	The public health nurse performed investigation and surveillance of all communicable diseases and lead case surveillance both now located in the NJ State Health Department's Communicable Diseases Reporting and Surveillance System (CDRSS).
12-16-2021 Kathy Basile, RN,MS,MSN	Blood pressure screenings and medication reconciliations were performed at the Kemmerer Library

H. Public Health Nursing Supervision

Date/Employee(s)	Activity
12/1/2021 - 12/31/2021 Cindie Bella, RN	The Public Health Nurse Supervisor (PHNS) maintains ongoing contact with the other MCDPH Public Health Nurses (PHNs) regarding current and closed COVID-19 and Communicable Disease Reporting Surveillance System (CDRSS) cases. The Welligent Childhood Lead Poisoning System are also discussed with the PHNs. No cases reported. No animal bites reported.

Section III. HEALTH EDUCATION & PROMOTION SERVICES

Date/Employee(s)	Activity
12/3/21 12/15/21 Imge Uludogan	The Health Education, Field Representative attended the Morris County Overdose Fatality Review Team (OFRT) subcommittee meetings.

Section IV. ENVIRONMENTAL HEALTH ACTIVITIES

A. Individual Sewage Disposal Systems Plan Reviews

Date/Employee(s)	Address	Description/Outcome
12/7/2021-12/8/2021 Jessica Freer Shelby Meyers	2 Fairchild Lane B: 35 L: 18.01	The Registered Environmental Health Specialists (REHSs) reviewed an application to add a shower into a bathroom. The REHSs requested a Statement of Bedroom Confirmation be signed.
12/15/2021-12/16/2021 12/29/2021 Shelby Meyers Jessica Freer	31 Meyersville Road B: 55 L: 9	The REHSs reviewed plans for a septic alteration.

B. Individual Sewage Disposal Systems Plan Inspections

Date/Employee(s)	Address	Description/Outcome
12/8/2021-12/9/2021 12/13/2021-12/15/2021 Jessica Freer Shelby Meyers	118 Pleasantville Road B: 54 L: 13	The Registered Environmental Health Specialists (REHSs) inspected the following components: (1) tank(s); (2) pump tank; (3) vacuum test(s); (4) excavation; (5) suitable fill; (6) distribution box; (7) stone; (8) pipe; (9) pump test; (10) alarm test.

C. Individual Water Supply Plan Reviews

Date/Employee(s)	Address	Description/Outcome
N/A	N/A	N/A

D. Individual Water Supply Inspections

Date/Employee(s)	Address	Description/Outcome
N/A	N/A	N/A

E. Retail Food Establishment Inspections

Date of Inspection & Inspector	Name & Address	Risk Category	Rating
12/3/2021 Gladys Swanton	Minuteman Restaurant 990 Mount Kemble Ave	<input type="checkbox"/> Risk 1 <input type="checkbox"/> Risk 2 <input checked="" type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *
12/15/2021 Jessica Freer	Church of Christ the King 16 Blue Mill Road	<input type="checkbox"/> Risk 1 <input checked="" type="checkbox"/> Risk 2 <input type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

12/15/2021 Jessica Freer	Kemmerer Library 19 Blue Mill Road	<input checked="" type="checkbox"/> Risk 1 <input type="checkbox"/> Risk 2 <input type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *
12/21/2021 Jessica Freer	Deep Roots School 2 Lees Hill Road	<input type="checkbox"/> Risk 1 <input checked="" type="checkbox"/> Risk 2 <input type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *
12/21/2021 Jessica Freer	First Presbyterian Church of New Vernon 2 Lees Hill Road	<input type="checkbox"/> Risk 1 <input checked="" type="checkbox"/> Risk 2 <input type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

F. Retail Food Establishment Re-Inspections

Date of Inspection & Inspector	Name & Address	Risk Category	Rating
N/A	N/A	<input type="checkbox"/> Risk 1 <input type="checkbox"/> Risk 2 <input type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

G. Retail Food Establishment Visits/Conferences with Owner/Staff

Date of Inspection & Inspector	Name & Address	Reason for Visit/Conference
N/A	N/A	N/A

H. Temporary Food Establishment Inspections

Date of Inspection & Inspector	Name & Address	Risk Category	Rating
N/A	N/A	<input type="checkbox"/> Risk 1 <input type="checkbox"/> Risk 2 <input type="checkbox"/> Risk 3 <input type="checkbox"/> Risk 4 <input type="checkbox"/> Mobile	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

I. Retail Food Establishment Floor Plan Reviews

Date of Review & Reviewer	Name & Address of Establishment	Summary of Review
N/A	N/A	N/A

J. Retail Food Establishment Complaint Investigations

Date of Review & Inspector	Name & Address of Establishment	Summary of Complaint
N/A	N/A	N/A

K. Recreational Bathing Initial & Preoperational Inspections

Date of Inspection & Inspector	Name & Address	Rating
N/A	N/A	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

L. Recreational Bathing Re-inspections

Date of Inspection & Inspector	Name & Address	Rating
N/A	N/A	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

M. Other Sanitary Inspections (Youth Camps, Pet Shops, Vending Machines)

Date of Inspection & Inspector	Location Address	Rating
N/A	N/A	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Conditionally Sat. <input type="checkbox"/> Unsatisfactory <input type="checkbox"/> No Rating *

N. Complaint Investigations (Property Maintenance, Vermin, Housing, & Other)

Investigation Date & Inspector	Name & Address of Complaint	Summary of Complaint
N/A	N/A	N/A

O. Childhood Lead Poisoning Investigations

Investigation Date & Performed By	Summary (Note: Identifying Information for Child/Family is Confidential)
N/A	N/A

P. Enforcement Actions (Court Cases)

Court Date & Inspector	Name & Address of Defendant	Citation & Fine/Adjudication
N/A	N/A	N/A

Q. Other Environmental Health Activities

Date of Activity & Staff Person	Activity
N/A	N/A

Section V. RABIES CONTROL ACTIVITIES

Date/Employee(s)	Activity
N/A	N/A