

**TOWNSHIP OF HARDING**  
**BOARD OF HEALTH**  
**REGULAR MEETING**  
**IN PERSON**  
**NOVEMBER 10, 2022 at 7:30 pm**  
**21 Blue Mill Road, New Vernon, NJ**

**ADEQUATE NOTICE** of this meeting of the Harding Township Board of Health was given as follows: On January 14, 2022, notice was sent to the *DAILY RECORD* and the *OBSERVER-TRIBUNE*, posted on the Bulletin Board in the Township Hall at 21 Blue Mill Road in Harding, NJ and filed with the Municipal Clerk.

**AGENDA**

(To the extent now known)

AGENDA ITEMS	Formal Action May Be Taken	
	Yes	No
1. Roll Call – Board Secretary		X
2. Acceptance of BOH Minutes		
* Regular Minutes, October 13, 2022	X	
3. Monthly Health Department Report		
* Monthly Report, October 2022	X	
* Monthly Financial Report October 2022	X	
4. County of Morris Monthly Report of Activities for the Township of Harding		
* Monthly Report, October 2022	X	
5. Other matters that may come before the Board and Hearing Persons Present		X
6. Adjournment	X	

# **Board of Health Monthly Report**

## **1. OCTOBER 2022 – Monthly w/Financial Report**

# HARDING TOWNSHIP HEALTH DEPARTMENT

## MONTHLY REPORT

**OCTOBER 2022**

### ENVIRONMENTAL HEALTH

**INSPECTIONS: Septic System, Well Construction and Permeability Testing**  
**Total for the Month OCTOBER 2022: (7) Year-to-Date: ( 113 )**

Harding Hunter LLC, Block 48, Lot 8.01, 34 Hunter Drive, Septic. Mr. Byrnes witnessed the septic tank vacuum test on October 17, 2022.

McCann, Block 16, Lot 13.06, 63 Village Road, Septic. Mr. Byrnes conducted an inspection of the stones and laterals on October 18, 2022.

Virtus Trust, Block 48, Lot 7.06, 18 Gleneagles Drive, Permeability Testing. Mr. Byrnes witnessed the permeability testing on October 18, 2022.

Virtus Trust, Block 48, Lot 7.06, 18 Gleneagles Drive, Basin Flood Testing. Mr. Byrnes witnessed the basin flood test on October 19, 2022.

Harding Hunter LLC, Block 48, Lot 8.01, 34 Hunter Drive, Septic. Mr. Byrnes witnessed the pressure test and forcemain on October 20, 2022.

Johnson, Block 53, Lot 1.03, 16 Pleasantville Road, Permeability Testing. Mr. Byrnes witnessed the permeability testing on October 25, 2022.

Cvijic, Block 5, Lot 22, 4 Oxford Lane, Septic. Mr. Byrnes witnessed the septic vacuum test on October 28, 2022.

**PLANS/APPLICATIONS RECEIVED/REVIEWED: Total for OCTOBER (5) YTD: (112)**

Conger, Block 17, Lot 54, 19 Lee's Hill Road, Septic As-Built Plans. In review by Mr. Byrnes.

Cvijic, Block 5, Lot 22, 4 Oxford Lane, Septic Alteration Repair. In review by Mr. Byrnes.

Briggs, Block 43, Lot 14.01, 53 Lake Trail East, Addition Review. In review by Mr. Byrnes.

Carifa, Block 55, Lot 7, 7 Lee's Hill Road, Revised Septic Alteration Plans. In review by Mr. Byrnes.

Merves, Block 18, Lot 11, 6 Blue Mill Road, Septic Alteration. In review by Miss Meyers.

**PLANS/APPLICATIONS RECEIVED/REVIEWED UPDATE FROM: MARCH/SEPTEMBER 2022**

Scandic Buildings, Block 26, Lot 11, 88 Glen Alpin Road, Septic Alteration-No Expansion. In review by Miss Meyers. **Awaiting architectural plans**

Calvosa, Block 49, Lot 8, 9 Crane Road, New Septic. In review by Mr. Byrnes.

**HEALTH DEPARTMENT ACTIVITIES AND MEETINGS FOR OCTOBER 2022:**

Mrs. Sharp conducted an OPRA request on October 3, 2022 for septic information for the following lots for Yannaccone Villa/Aldrich Engineers, Block 48, Lots 7, 7.0, 7.06, and 7.07. The information was emailed.

Mrs. Sharp conducted notary services for a resident on October 4, 2022.

Mrs. Sharp, Mr. Byrnes, Mr. Fonaciari, and Lieutenant Gromek attended a meeting with a potential film crew on Oaks Road on October 5, 2022.

Mrs. Sharp attended a Departmental budget meeting on October 5, 2022.

Mrs. Sharp conducted an OPRA request on October 6, 2022 for septic information at 19 Village Road. The information was emailed.

Mr. Byrnes and Mr. Fornaciari attended a meeting with a realtor and potential buyer to discuss 19 Village Road on October 7, 2022.



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Mrs. Sharp conducted an OPRA request for well records on October 11, 2022 for Block 26, Lot 20. The information was emailed.

Mrs. Sharp conducted an OPRA request on October 14, 2022 for septic information. The information was emailed.

Mrs. Sharp conducted an OPRA request for 589 Van Beuren Road. The information was emailed on October 17, 2022.

Mrs. Sharp attended the OEM Training meeting on October 20, 2022 for the OEM exercise being held on October 22, 2022.

Mrs. Sharp conducted notary services on October 21, 2022.

Mrs. Sharp conducted an OPRA request for septic information at 62 Village Road. The information was emailed on October 24, 2022.

Mr. Byrnes conducted an OPRA request for septic information at 84 Meyersville Road on October 24, 2022.

Mrs. Sharp attended a webinar on Cyber Security with the Joint MEL Insurance on October 27, 2022.

Mrs. Sharp conducted an OPRA request on October 31, 2022 and sent the information by email.

Mrs. Sharp conducted a notary service on October 31, 2022.

Mrs. Sharp corresponded with Dr. Perez, Jr., Mrs. Gorman, and Mrs. Bella on health department matters throughout the month of October 2022.

<b>SEPTIC TANK PUMP OUT PERMITS FOR <i>OCTOBER</i> – Total for Month: (13) YTD: ( 177)</b>
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Coppola Services, Block 16, Lot 23, Schofield, 42 Blue Mill Road, 1 tank pumped on September 9, 2022, P#8341, routine maintenance.

Coppola Services, Block 46.01, Lot 10, McElroy, Deutsch, Mulvaney & Carpenter, 1300 Mt. Kemble Avenue, 1 tank pumped on September 24, 2022, P#8343, routine maintenance.

Horstmann Septic, Block 2, Lot 15, D'Urso, 112 Kitchell Road, 1 tank pumped on October 4, 2022, P#8637, routine maintenance.

Horstmann Septic, Block 15, Lot 22.01, McDonald, 77 Pleasantville Road, 2 tanks pumped on October 6, 2022, P#8638, routine maintenance.

Horstmann Septic, Block 6, Lot 3.01, Kremenz, 25 Red Gate Road, 2 tanks pumped on October 6, 2022, #8639, routine maintenance.

Horstmann Septic, Block 38, Lot 2, Bell, 11 Lake Trail West, 2 tanks pumped on October 11, 2022, P#8640, routine maintenance.

Horstmann Septic, Block 21, Lot 1, Gimelstob, 75 Sand Spring Road, 3 tanks pumped on October 11, 2022, P#8641, septic inspection.

Horstmann Septic, Block 8, Lot 18.01, Nouss, 17 Featherbed Lane, 3 tanks pumped on October 14, 2022, P#8642, routine maintenance.

Peach Brothers, Block 17, Lot 36.03, Gottsegen, 26 Maryknoll Drive, 1 tank pumped on October 14, 2022, P#8937, routine maintenance.

Horstmann Septic, Block 23, Lot 10.01, Johnson, 98 Sand Spring Road, 3 tanks pumped on October 20, 2022, P#8643, routine maintenance.

Horstmann Septic Block 54, Lot 14, Vacca, 108 Pleasantville Road, 1 tank pumped on October 21, 2022, P#8644, routine maintenance.

Horstmann Septic, Block 54, Lot 14.01, Vacca, 114 Pleasantville Road, 1 tank pumped on October 21, 2022, P#8645, routine maintenance.

**WELL RECORDS: Total for OCTOBER 2022 (0 ) Year to Date: ( 2 )**

No well records received for the month of October 2022.

**SEPTIC/WELL PERMITS ISSUED: Total for OCTOBER 2022 (0) YTD: (24)**

No septic permits issued during the month of October 2022.

**CERTIFICATES OF COMPLIANCE (C of C) – INSTALLATION: Total for OCTOBER 2022 (0) YTD: (24)**

No Certificate of Compliances were issued during the month of October 2022.

**RETAIL FOOD INSPECTIONS – Total for OCTOBER 2022 (1) Total for YTD: (28)**

Jolie Life, Block 17, Lot 61, 12 Village Road, Reinspection. Miss Meyers conducted a second reinspection of Jolie Life and issued a satisfactory rating.

**RETAIL FOOD LICENSES – Total for OCTOBER 2022 (0) Total for YTD: (24)**

No retail food licenses were issued for the month of October 2022.

**ENVIRONMENTAL WATER SAMPLE RESULTS: Total for October 2022: (4) YTD: (6)**

22-003 – Environmental water sample for the Municipal Building 2<sup>nd</sup> floor kitchen was sampled on October 12, 2022. On October 14, 2022, Mrs. Sharp was notified that the environmental sample returned unsatisfactory for total coliform. Mrs. Sharp will retest in one week.

22-004 – Environmental water sample for the Municipal Building 2<sup>nd</sup> Floor kitchen was re-sampled on October 19, 2022. A satisfactory rating was issued.

22-005 – Environmental water sample for the Municipal Building 2<sup>nd</sup> Floor bathroom was conducted on October 19, 2022. Mrs. Sharp was notified that the sample was unsatisfactory for coliform bacteria. Mrs. Sharp will retest in November 2022.

22-006 – Environmental water sample for the Municipal Building 1<sup>st</sup> Floor kitchen was sampled on October 19, 2022. A satisfactory rating was issued on October 19, 2022.

Eurofins QC recommended that the Township take a raw sample from where the water comes into the building. Mr. Toribio will conduct this sample on November 10, 2022.

**The NJDEP has notified the Township that they have received two coliform bacteria samples within a two week span. The Township will require to resample for the three weeks in November and complete a form by December 2, 2022. Mrs. Sharp notified Dr. Perez, Jr., Health Officer, of this situation and sent copies of the letter NJDEP sent to the Township for his review. Dr. Perez, Jr., has asked a member of his staff to assist Mr. Toribio in completing the forms to be sent to the State. Mr. Toribio and Mrs. Sharp will be resampling the Municipal Buildings water as recommended in the NJDEP letter.**



## PUBLIC HEALTH

**VITAL STATISTICS:** Three (3) marriage license(s) were received and two (2) were issued by Harding, three death notice(s) were received, and zero birth certificates received. No domestic partnerships were reported.

Mrs. Sharp issued a certified copy of a marriage license on October 3, 2022 and issued another copy later that afternoon for the same resident.

Mrs. Sharp issued a marriage license on October 11, 2022.

Mrs. Sharp issued two marriage licenses on October 13, 2022.

Mrs. Sharp issued a marriage license on October 21, 2022.

### INCIDENTS AND COMPLAINTS:

No incidents or complaints were received during the month of October 2022.

### COVID-19 UPDATE:

The COVID-19 activity reports are updated every Friday and can be accessed at the following link:

[Department of Health | Communicable Disease Service | COVID-19 Weekly Surveillance Reports \(nj.gov\)](#)

The influenza reports are updated weekly (October to March/May of following year) and can be accessed at the following link:

[Department of Health | Communicable Disease Service | Influenza and Respiratory Illness Surveillance Reports \(nj.gov\)](#)

### FLU/COVID CLINIC:

The Health Department held their annual influenza vaccination clinic on October 4, 2022 from 3 to 7 pm. Atlantic Health administered the flu shots along with booster COVID-19 vaccinations. There were 62 participants with 14 of the 62 who received the Covid vaccination. The Public Health Nurse, Kathy Basile attended the clinic and administered blood pressures.

### INQUIRIES-REQUESTS-COMPLAINTS:

In **October 2022** the Health Department received **0** complaints for animal matters; **3** inquiries from residents regarding, notary services, well water testing, and public health food information; and **8** requests for septic information from realtors, residents, prospective buyers, and engineers/contractors/septic inspectors.

**Year-to-date 2022**, the Health Department responded to **162** combined complaints/inquiries/requests; as follows:

- 10 complaints – dog bites
- 40 inquiries -- regarding home sales, dog licenses and well water testing
- \* 112 requests – septic information (as-built and number of bedrooms) from realtors, residents contractors, engineers, etc.

### **ANIMAL CONTROL:**

#### **Dog Licenses**

During the month of **OCTOBER 2022**, the Health Department issued 2 dog licenses during the month of October 2022. The fees to the State totaled \$5.40. For **OCTOBER 2021** a total of 1 dog license was issued during the month of October 2021 with the fees to the State totaling \$1.20.

Year-to-date 2022, a total of 470 dogs have been licensed with five being service dogs and two being replacement licenses for lost tags.

### **CORRESPONDENCE RECEIVED**

Ever-Green Inspection Services, Block 49, Lot 43, Chu, 25 Morgan Drive, On-site Wastewater Treatment System A. System was inspection on September 6, 2022. System was found be in Unsatisfactory Condition. The metal locking lid is not secured, baffle that prohibits floating solids from leaving the tank could not be seen, outlet port of the tank was not uncovered for inspection and camera could not be inserted into the conveyance line.

Ever-Green Inspection Services, Block 49, Lot 43, Chu, 25 Morgan Drive, On-site Wastewater Treatment System B. System was inspection on September 6, 2022. System was found be in Unsatisfactory Condition. The metal locking lid is not secured, baffle that prohibits floating solids from leaving the tank could not be seen. Due to the depth of the d-box, the d-box was not uncovered and will require addition information.

Jet Wastewater System, Block 40, Lot 5.01, 65 Lake Trail West, Henriques, Advanced Treatment Wastewater System. System was inspected on October 28, 2022 and is functioning a designed.

Jet Wastewater System, Block 39, Lot 3, 25 Primrose Trail, Addison, Advanced Treatment Wastewater System. System was inspected on October 28, 2022 and is functioning as designed.

Cold Creek Environmental Services, Block 10, Lot 12, 215 Village Road, McClay, Advanced Treatment Wastewater System. System was inspected on October 28, 2022 and is working as designed.

Cold Creek Environmental, Block 17, Lot 2, 10 Millbrook Road, Grather, Advanced Treatment Wastewater System. System was inspected on October 28, 2022 and is working as designed.



## OCTOBER 2022 MONTHLY FINANCIAL REPORT

DOG LICENSES	YTD 2018	YTD 2019	YTD 2020	YTD 2021	Number of Licenses			
	2018	2019	2020	2021	2018	2019	2020	2021
	\$ 10,618	\$ 9,915	\$ 9,162	\$ 9,640	537	515	462	483
				\$ 9,669				470