

**HARDING TOWNSHIP
BOARD OF HEALTH
TUESDAY, DECEMBER 12, 2019**

Regular Meeting Minutes

Dr. Cervone, Chairman, called the regular meeting of the Harding Township Board of Health to order on December 12, 2019, at 7:30 p.m., and announced the meeting was called in accordance with the laws of the State of New Jersey.

ROLL CALL:

Secretary Sharp called the following Board of Health members in attendance.

BOH Attendance: Mr. Boyan (let the record show that Mr. Boyan arrived at 7:35 pm), Dr. Kao, Mrs. McKittrick, Mr. Platt, Dr. Cervone

Absent: Mrs. DiTosto, Dr. Lacz, and Mr. Purcell, Esq.

Health Department Attendance: Mrs. Lisa Sharp and Mr. George Byrnes

County of Morris Attendance: Miss Casey Brady, REHS

Members of the Public: 1

**BOH ORDINANCE #01-2019—PUBLIC HEARING/ADOPTION - AN ORDINANCE
REPLACING CERTAIN SECTIONS OF CHAPTER 410 – AMENDING DOG LICENSE
FEES:**

Dr. Cervone opened the public hearing at 7:30 pm. With no comments or questions, the public hearing was closed. Dr. Cervone asked for a motion to adopt BOH Ordinance #01-2019 – “An Ordinance Replacing Certain Sections of Chapter 410 – Amending the Dog License Fees. Upon a motion made by Mrs. McKittrick, seconded by Mr. Platt, and with a roll call vote of all ayes, none opposed, BOH Ordinance #01-2019 was adopted. A copy of the Ordinance is appended to these minutes.

**BOH RESOLUTION #07-2019 – 2020 SALARY RESOLUTION FOR HEALTH
DEPARTMENT:**

Mrs. Sharp explained that the Health Department Salary Resolution follows the recommended 2% increase by the Township Committee. Dr. Cervone asked for a motion to accept BOH Resolution #07-2019. Upon a motion made by Mr. Platt, seconded by Mrs. McKittrick, with a roll call vote of all ayes, none opposed, BOH Resolution #07-2019 was accepted. A copy of the Resolution is appended to these minutes.

**BOH RESOLUTION #08-2019 –RESOLUTION TO INCREASE FEES FOR THE
PROFESSIONAL SERVICES CONTRACT FOR THE BOH SPECIAL COUNSEL
DEPARTMENT:**

Mrs. Sharp explained that this resolution is necessary to increase the fees for the BOH Attorney, Ed Purcell. The original contract was for \$5,000.00. This increase is due to Mr. Purcell working on

several Health Department matters. Dr. Cervone asked if there were any questions or concerns. Upon a motion made by Mrs. McKittrick, seconded by Dr. Kao, and with a roll call vote of all ayes, none opposed, BOH Resolution #08-2019 was accepted. A copy of the Resolution is appended to these minutes.

BOH MINUTES FOR NOVEMBER 12, 2019:

Let the record show that Mr. Boyan arrived at 7:35 pm.

Dr. Cervone asked if there were any questions with regard to the November 12, 2019 minutes. Upon a motion made by Mrs. McKittrick, seconded by Mr. Boyan, Dr. Kao abstained, and with a roll call vote of all ayes, none opposed the meeting minutes for November 12, 2019 were accepted.

MONTHLY REPORT FOR OCTOBER 2019:

Dr. Cervone asked if there were any questions regarding the monthly Health Department report for November 2019. A question was asked regarding 27 Lee's Hill Road. Mr. Byrnes explained that the septic permit was issued in December 2017. There were issues with the General Contractor for the site and no work was conducted for some time. The system is an advanced treatment coco filter unit. The tank is under water with 3 feet under grade. The site is very wet. The site was dug up and the septic bed is okay but the coco tank will need to be raised and the pump tank will need to be placed in front of it. The owner would like to move in. Revised plans have been submitted and are currently being review. Mr. Byrnes explained that the field, pump, and some other items will require inspections.

With no further comments or questions a motion was made by Mrs. McKittrick, seconded by Mr. Platt, and with a vote of all ayes, none opposed, the monthly report for November 2019 was accepted.

COUNTY OF MORRIS MONTHLY REPORT OF ACTIVITIES FOR THE TOWNSHIP OF HARDING – OCTOBER 2019:

Dr. Cervone asked if there were any comments or questions with regard to the Morris County Monthly November 2019 Report.

Miss Brady provided the Board with an update on 6 Village Road. The certificate of compliance will be issued shortly. Miss Brady explained that the septic system for 200 Lee's Hill and 16 Pleasant Plains are underway.

Mr. Allyn asked a question regarding the new influenza vaccine. Dr. Cervone explained that the CDC is working on it.

Upon a motion made by Mrs. McKittrick, seconded by Mr. Platt, and with votes of all ayes, none opposed the monthly report for November 2019 for Morris County was accepted.

OTHER MATTERS THAT MAY COME BEFORE THE BOARD AND HEARING PERSONS PRESENT:

Influenza Clinic Discussion – Mrs. Sharp informed the Board that she spoke with Dr. Carlos Perez, Jr., Health Officer regarding the Board's question on the influenza clinics. Dr. Perez, Jr., explained that many of the Municipalities are seeing a reduction in the number of attendees at their senior flu clinics. This is due to the flu vaccine being readily available at CVS, Shop Rite, etc. If the Board of Health was interested in reducing the number of clinics or doing away with the clinic, it would be their decision. Mr. Allyn, resident mentioned that this would be a significant loss if the Board decided not to provide the clinics, especially for the first responders. A discussion ensued. The Board recommended keeping the influenza clinic and placing information in the Thumbnail two months prior to the clinics.

Fox Ordinance – Mr. Platt mention that the Fox Ordinance has been successful. Mr. Platt explained that about 20 foxes have been saved due to this Ordinance.

Lyme – Mr. Allen, resident asked what the numbers for the last few years for lyme disease were. Mr. Allyn also mentioned there is a different tick that is carrying a different type of disease. A discussion ensued. Mrs. Sharp asked Miss Brady to contact the Public Health Nurse for statistics on Lyme for the last several years.

ANNOUNCEMENTS/ADJOURNMENT:

Seeing no further business, a motion to adjourn was duly made by Mr. Platt, seconded by Mrs. McKittrick, and with a vote of all ayes, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Lisa A. Sharp
Secretary, Board of Health

**HARDING TOWNSHIP
BOARD OF HEALTH
ORDINANCE #01 - 2019**

“AN ORDINANCE REPLACING CERTAIN SECTIONS OF CHAPTER 410 (FEES – BOARD OF HEALTH)”

BE IT ORDAINED, by the Board of Health of the Township of Harding, County of Morris, State of New Jersey, that the following fees are amended as follows:

§ 410-1. Chapter 90, Dogs, Article I.

A. Fees:

Type of Application, License or Permit

Annual Dog License	\$18.70 to \$21.70 to \$19.00 for spayed/neutered (include \$1.00 State registration fee and \$0.20 State pilot clinic fee) \$22.00 for non-spayed/neutered (includes \$1.00 State registration fee, \$0.20 State pilot clinic fee and \$3.00 Population control fee)
Delinquent Fee	\$ 10.00
Population Control Fee	\$ 3.00
Vicious Dog License Fee	\$ 250.00
Maintenance Fee for detained dog	Not more than \$4.00 per day

INTRODUCED: November 12, 2019

ADVERTISED: November 21, 2019

PUBLIC HEARING: December 12, 2019

ADOPTED: December 12, 2019

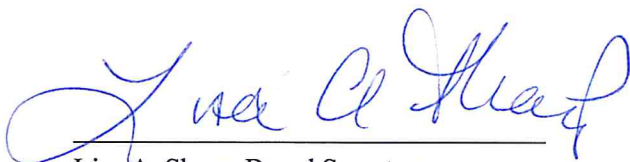
ADVERTISED: December 19, 2019

ATTEST:

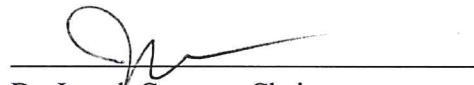
TOWNSHIP OF HARDING

BOARD OF HEALTH

IN THE COUNTY OF MORRIS



Lisa A. Sharp, Board Secretary



Dr. Joseph Cervone, Chairman

Vote on Adoption:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN
Mr. Boyan, Alt #2	<i>absent</i>		<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DiTosto	absent		<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kao, Alt #1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Lacz	<i>absent</i>		<input type="checkbox"/>	<input type="checkbox"/>
Mrs. McKittrick		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Platt		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Cervone		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION BOH #07-2019
BOARD OF HEALTH
TOWNSHIP OF HARDING TOWNSHIP
MORRIS COUNTY, NEW JERSEY
DECEMBER 12, 2019
2020 SALARIES FOR HEALTH DEPARTMENT EMPLOYEES**

BE IT RESOLVED by the Board of Health of the Township of Harding, in the County of Morris and State of New Jersey, that the salaries of the following Health Department employees are listed below effective January 1, 2020.

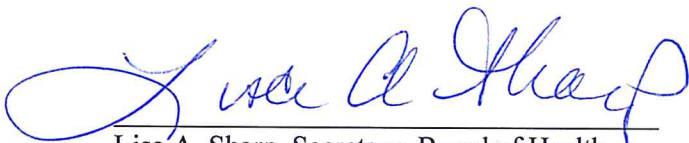
POSITION	NAME	SALARY
Registered Environmental Health Specialist	Byrnes, George	\$ 44,051.00
Health Dept. Admin. Asst. / Dog License Official	Sharp, Lisa	\$ 33,124.00

BE IT FURTHER RESOLVED, that such salaries shall not exceed the amount set forth in the Harding Township Board of Health Minimum/Maximum **Ordinance #01-2016** adopted on March 10, 2016; and

BE IT FURTHER RESOLVED, that the Board of Health Secretary shall provide a copy of this resolution to the Harding Township Municipal Clerk, the Township Administrator, and the Chief Financial Officer.

DATED: December 12, 2019

I, Lisa A. Sharp, Secretary of the Harding Township Board of Health, County of Morris, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Harding Township Board of Health at a meeting held on December 12, 2019.



Lisa A. Sharp, Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Boyan, Alt #2					x
Mrs. DiTosto					x
Dr. Kao, Alt. #1		x			
Dr. Lacz					x
Mrs. McKittrick	2 nd	x			
Mr. Platt	1 st	x			
Dr. Cervone - Chair		x			

**RESOLUTION BOH #08-2019
OF THE HARDING TOWNSHIP BOARD OF HEALTH
MORRIS COUNTY, NEW JERSEY
DECEMBER 9, 2019**

**RESOLUTION TO INCREASE FEES FOR BOARD OF HEALTH SPECIAL COUNSEL FOR THE
TOWNSHIP OF HARDING**

WHEREAS, at the February 14, 2019 Board of Health meeting, the Board awarded a contract for a Board of Health Attorney from the firm DiFrancesco, Bateman, Coley, Yospin, Davis, Lehrer & Flaum, P.C. for special counsel purposes for the Township, in the amount not to exceed \$5,000.00; and

WHEREAS, it is necessary to increase the authorization for the services of the firm DiFrancesco, Bateman, Coley, Yospin, Davis, Lehrer & Flaum, P.C., under their professional services contract to perform special counsel tasks for the Board of Health; and

WHEREAS, the Chief Financial Officer for the Township of Harding has certified that additional monies are available in the amount of \$4,000.00 from account numbers #01-2019-1330-0330-2-00035 (Health); and

WHEREAS, the total amount shall not exceed \$9,000.00.

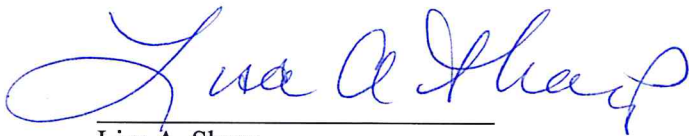
WHEREAS, funds are available for this purpose; and

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following contract is hereby awarded for a one year period:

Special Counsel	DiFrancesco, Bateman, Coley, Yospin, Davis, Lehrer & Flaum, P.C. Ed Purcell, Esq.	1/1/19 to 12/31/19 \$175.00 per hour Not to exceed \$9,000.00 01-2019-1330-0330-2-00035
-----------------	-----------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------

Dated: December 9, 2019

I, Lisa A. Sharp, Secretary of the Board of Health in the Township of Harding in the County of Morris and the State of New Jersey do hereby certify this is a true copy of a Resolution approved by the Board of Health of the Township of Harding at a meeting held on December 9, 2019.



Lisa A. Sharp
Secretary, Board of Health

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Boyan, Alt #2					X
Mrs. DiTosto					X
Dr. Kao, Alt. #1		X			
Dr. Lacz					X
Mrs. McKittrick	2 nd	X			
Mr. Platt	1 st	X			
Dr. Cervone - Chair		X			