

**HARDING TOWNSHIP
BOARD OF HEALTH**

Thursday, January 10, 2008

Reorganization Meeting Minutes

Secretary Lisa Sharp called the reorganization meeting of the Harding Township Board of Health on January 10, 2008, to order at 8:00 p.m., and announced the meeting was called in accordance with the laws of the State of New Jersey. She mentioned that on January 4, 2008, the Harding Township Committee passed Resolution TC 08-05 appointing Dr. Cervone and Mr. Halsey as regular members of the Board of Health. Dr. Saraceno was appointed as Alternate #2 and Mr. Rybka was appointed Township Committee Representative. These members have accepted their appointments and have signed an Oath of Allegiance and Office.

ROLL CALL:

Lisa Sharp called the following Board of Health members in attendance.

BOH Attendance: Mr. Chris Allyn, Dr. Joseph Cervone, Mr. James Halsey, Mr. James Rybka, Dr. Libero Saraceno, Mr. Robert Schmidt, and Mr. Lee Springmeyer

Health Department Attendance: Mrs. Lisa Sharp, Mr. Garry Annibal, and Mr. Steven Swenson

ELECTION OF CHAIRMAN AND VICE CHAIRMAN:

Secretary Sharp opened the floor to accept nominations for the office of Chairman of the Board of Health for 2008. Mr. Allyn nominated Lee Springmeyer and Mr. Schmidt seconded the nomination. Upon a motion duly made by Mr. Allyn and seconded by Dr. Cervone, and a roll call vote of unanimous ayes, Mr. Springmeyer was elected as Chairman. Secretary Sharp congratulated Mr. Springmeyer.

At this time, the meeting was turned over to Chairman, Mr. Springmeyer.

Mr. Springmeyer opened the floor to accept nominations for the office of Vice Chairman of the Board of Health for 2008. Dr. Cervone nominated Jim Halsey and Mr. Allyn seconded the nomination. Upon a motion duly made by Mr. Rybka and seconded by Mr. Allyn, and a roll call vote of unanimous ayes, Mr. Halsey was elected as Vice-Chairman. Mr. Springmeyer congratulated Mr. Halsey.

Regular Meeting Minutes

RESOLUTION 08-01 SCHEDULING OF MEETING MINUTE DATES FOR THE NEXT TWELVE MONTHS:

Mr. Allyn made a suggestion to move the start of the meeting from 8:00 pm to 7:30 pm. Upon a brief discussion, it was decided to continue the Board of Health meetings at 8:00 p.m. Upon a motion duly made by Mr. Allyn and seconded by Mr. Schmidt, Resolution 08-01 was accepted and passed by votes of unanimous ayes. The Resolution is attached hereto and made a part of these minutes.

RESOLUTION 08-02 DESIGNATION OF NEWSPAPERS AND FIXING THE CHARGES FOR NOTICES OF PUBLIC MEETINGS:

Upon a motion duly made by Mr. Halsey and seconded by Dr. Cervone, Resolution 08-02 was accepted and passed by votes of unanimous ayes. The Resolution is attached hereto and made a part of these minutes.

RESOLUTION 08-03 APPOINTMENT OF SECRETARY, HEALTH ADMINISTRATOR, ADMINISTRATIVE AUTHORITY, SENIOR ENVIRONMENTAL HEALTH SPECIALIST, AND ACTING ADMINISTRATIVE AUTHORITY TO THE BOH:

Mr. Allyn abstained from voting on Resolution #08-03. Upon a motion duly made by Mr. Halsey and seconded by Mr. Schmidt, Resolution 08-03 was accepted and passed by votes of unanimous ayes. The Resolution is attached hereto and made a part of these minutes.

RESOLUTION 08-04 APPROVAL OF CONTRACT WITH ST. HUBERT'S FOR ANIMAL CONTROL SERVICES FOR 2008:

Mr. Annibal informed the Board that we are required to provide animal control services. He mentioned the 2008 contract fee for St. Hubert's is \$17,500. At our special meeting held in December, Mr. Annibal mentioned that he was budgeting about \$7,000 for St. Hubert's for 2008. As the contract fee is \$17,500, the difference will be made up through the licensing of dogs. Mr. Annibal informed the Board that the County is looking into providing this service for all towns. Upon a motion duly made by Mr. Allyn and seconded by Mr. Schmidt, Resolution 08-04 was accepted and passed by votes of unanimous ayes. The Resolution is attached hereto and made a part of these minutes.

MINUTES OF NOVEMBER 8, 2007:

Mr. Allyn asked that the apostrophe in Bestys be taken out. Upon a motion duly made by Dr. Cervone, seconded by Mr. Halsey, and votes of all ayes, the revised monthly minutes for the November 2007 meeting were accepted as written.

MONTHLY REPORT FOR NOVEMBER 2007:

Mr. Springmeyer asked if there were any questions regarding the monthly Health Department report for November 2007. Dr. Cervone asked that the word demotion be changed to demolition under Plans Received for Clarke. Upon a motion made by Mr. Halsey and seconded by Dr. Cervone, the revised monthly report for November 2007 was accepted as written.

MINUTES OF THE SPECIAL MEETING FOR DECEMBER 18, 2007:

Mr. Springmeyer asked if there were any questions regarding the minutes for December 18, 2007. Upon a motion duly made by Mr. Halsey, seconded by Mr. Allyn, and votes of all ayes, the special meeting minutes for the December 18, 2007 meeting was accepted as written.

MONTHLY REPORT FOR DECEMBER 2007:

Mr. Springmeyer asked if there were any questions regarding the monthly Health Department report for December 2007. After a brief discussion, a motion was made by Mr. Halsey and seconded by Mr. Allyn, and votes of all ayes, the monthly report for December 2007 was accepted as written.

FOURTH QUARTER BILLING FOR HANOVER TOWNSHIP:

Upon a motion made by Mr. Allyn, seconded by Dr. Cervone, and votes of all ayes, the fourth quarter bill for Health Services from Hanover Township was approved as submitted.

OTHER MATTERS:

Mr. Springmeyer asked if there were any other matters to report. Mr. Annibal mentioned that Gail McKane has arranged a Highland's meeting with Eileen Swan from the Highland's Council for January 17, 2008 in Kirby Hall for 7:30 p.m. Mr. Annibal passed out a draft questions list which Ms. McKane has prepared. If any of the Board members would like to attend this meeting on the Highland's, Mr. Annibal asked to please let us know by Tuesday, January 15th.

Upon a motion duly made and a vote of all ayes, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Lisa A. Sharp
Secretary, Board of Health