

**TOWNSHIP COMMITTEE MEETING
JANUARY 4, 2008
REORGANIZATION**

TABLE OF CONTENTS

CALL TO ORDER / OATH OF OFFICE TO ELECTED OFFICIALS.....3

ROLL CALL.....3

NOMINATIONS FOR CHAIRMAN FOR 2008.....3

NOMINATIONS FOR VICE CHAIRMAN FOR 2008.....3

REMARKS FROM COMMITTEE MEMBERS3

ANNOUNCEMENT OF STANDING COMMITTEES6

REVIEW OF TENTATIVE AGENDAS FOR FUTURE MEETINGS.....6

EXECUTIVE SESSION DETERMINATION6

ANNOUNCEMENTS/REPORTS/PRESENTATIONS6

ORDINANCES/RESOLUTIONS

Consent Agenda #1 – Administration Resolutions:

Resolution TC 08-1 – Agenda and Regular Meeting Schedule6

Resolution TC 08-2 – Designate Official Newspapers7

Resolution TC 08-3 – Appointment of Township Officials.....7

Resolution TC 08-4 – Appointment of Township Professionals8

Consent Agenda #2 – Board/Committee Appointments

Resolution TC 08-5 – Board of Health Appointments10

Resolution TC 08-6 – Planning Board Appointments10

Resolution TC 08-7 – Board of Adjustment Appointments.....11

Resolution TC 08-8 – Environmental Commission Appointments11

Resolution TC 08-9 – Historical Preservation Commission Appointments11

Resolution TC 08-10 – Open Space Trust Committee Appointments11

Resolution TC 08-11 – Shade Tree Advisory Committee Appointments.....12

Resolution TC 08-12 – Local Assistance Board Appointments13

Resolution TC 08-13 – Appoint Community Development Revenue Sharing Committee
Reps.....13

Resolution TC 08-14 – Re-Establishing Harding Township Municipal Alliance13

Consent Agenda #3 - Financial

Resolution TC 08-15 – Fix Fees for Delinquent Taxes and/or Assessments.....14

Resolution TC 08-16 – Authority to Sign for Expenses14

Resolution TC 08-17 – Model Cash Management Plan14

Resolution TC 08-18 – Authorize Temporary Appropriations (Temporary Budget)15

Resolution TC 08-19 – Authorize Temporary Appropriations (sewer authority Temporary
Budget).....16

Resolution TC 08-20 – Tax Appeal Defense Approval16

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-21 – Authorize the Finance Office to Maintain Petty Cash in the Amount
of \$30016

Non-Consent Agenda Resolutions

Resolution TC 08-22 – Waiving of Interest.....17

CORRESPONDENCE.....17

HEARING PERSONS PRESENT17

EXECUTIVE SESSION – Resolution TC ES – 08- 01.....18

Non-Consent Agenda Resolutions (Continued)

Resolution TC 08-23 – Settlement Approval17

ADJOURNMENT18

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Ms. Zimmermann, Deputy Township Clerk, called the reorganization meeting of the Harding Township Committee to order at 7:35 p.m.

Ms. Zimmermann announced that adequate notice for this meeting had been given as required by law.

OATH OF OFFICE

Ms. Zimmermann administered the Oath of Office to James Rybka.

ROLL CALL:

Present: Mr. Bartlett, Mr. Lanzerotti, Mr. Murray, Mr. Rybka and Mr. Ward

Absent: None

Also Present: Ms. McKane, Administrator, Ms. Nergaard, Township Attorney, Ms. Zimmermann, Deputy Township Clerk,
Number of members of the public present: approx. 15

NOMINATIONS FOR CHAIRMAN FOR 2008

Ms. Zimmermann called for nominations for Chair. Upon motion duly made by Mr. Murray and seconded by Mr. Bartlett and a vote of all ayes, Mr. Lanzerotti was elected Mayor and Chair.

Ms. Zimmermann administered the oath of office to Mr. Lanzerotti.

CHAIRMAN PRESIDING:

NOMINATIONS FOR VICE CHAIRMAN FOR 2008

Mr. Lanzerotti called for nominations for Vice-chair. Upon motion duly made by Mr. Murray and seconded by Mr. Ward, Mr. Bartlett was elected Deputy Mayor and Vice-chair.

Ms. Zimmermann administered the oath of office to Mr. Bartlett.

REMARKS FROM COMMITTEE MEMBERS

Mr. Lanzerotti introduced Assemblyman Jon Bramnick and Assemblyman Eric Munoz to the meeting and commented on becoming Chairman of the Township Committee. Mr. Lanzerotti made the following statement:

I wish to take a few moments to offer some remarks upon the continuation of my duties as Chairman of the Harding Township Committee this January 2008. It was forty-one years ago that my wife and I purchased property in Harding to build our home. We are very glad that we came to Harding, and that we stayed and raised our two children here.

Don Dinsmore, retiring, long-term member of the Committee is with us this evening. As we noted at the last meeting of 2007 (Don's last meeting on this side of the table), Don has contributed his talents and energy for many years on behalf of Harding. He will continue next year as a member of the Wildlife Management Committee. We read a Resolution of Appreciation for Don at the last meeting, but he did not receive it at that time since we had to fix a couple of typos!

We welcome a new member to the Township Committee this year, Jim Rybka, a resident of Harding from birth. All of us continuing on the Committee look forward to working with Jim for the benefit of our town. I first met Jim while we were building our home. I hope I am not speaking out of turn when I say that at time –more than four decades ago –I did not think that I would some day have the privilege

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

of serving on the Committee with the young middle school student with the quite long ponytail who lived on the property next to us. Jim's father, Gene, was the person who introduced me to town government and procedures, taking me on many occasions over many years to Township Committee meetings and Planning Board meetings above the firehouse, and introducing me to town residents. Gene was often skeptical of government, even when government was well intentioned, and some of this certainly rubbed off on me. Jim, a most sincere welcome to the Township Committee; we all look forward to working with you.

I wish to thank my Committee colleagues for entrusting the Chairmanship to me again this year. I actually think that they have done this in order to give me a chance to fix all of my mistakes from last year. Whatever their motivation, I pledge that I will use my abilities as best as I can to serve again as the Committee's Chairman.

I encourage my four Committee colleagues –and all Township citizens –to advise me as to how I might do better or differently as time passes this year. One of the pleasures of serving as Chair this past year has been the opportunity to meet residents that I had not previously had the opportunity to know. To a person, everyone has been most interested in their town and its well-being, and most helpful in providing suggestions and advice for our town's welfare.

- Last year I expressed the belief that the largest issue facing our Township in 2007 was the huge uncertainty that involves the policies that may be discussed and may potentially be implemented at the State level –by the Governor and legislature –that could seriously undermine our desire for self-determination, home rule, and sense of community in Harding. I further noted that this uncertainty arises from the proclaimed need to reduce property taxes, and commented that the devil is in the details. My concern at that time was on the possible undermining of responsible home rule and a sense of community in small municipalities and school districts that could occur in the guise of changes in the governance and mergers of public schools and in the forced merger of towns less than a certain population size.

In the last year, the concern related to mergers of small towns appears to have somewhat abated. The issues of school funding and school governance are still with us, and require active citizen involvement with our state legislators to ensure that Harding students are well educated and that Harding taxpayers are not penalized on behalf of districts that are less well-governed than ours.

More locally, a set of issues is high priority. The set includes:

- Municipal Taxes. Prudent use of tax dollars must continue to be the objective for the Harding Township budget as we progress through 2008. Shared services should continue to be vigorously pursued whenever they make fiscal sense.
- Glen Alpin. I noted last January that “the Township's direct responsibility for the Glen Alpin house must end quickly and efficiently in order to halt the further expenditure of public resources”. I acknowledge tonight that transfer of direct responsibility has not happened as expeditiously as I had hoped. I believe it is both my and the Committee's goal to succeed in this endeavor before the end of this year.
- Highlands Act. In the first quarter of 2008, the Township Committee must obtain a much better understanding of the implications of the Highlands Act on our town, and convey this information to our residents. While Harding is in the state-designated Planning Area, we have little understanding to date of the meaning of this for responsible local planning and control of our town.
- COAH. The state recently issued a set of new COAH rules for the next round of affordable housing. There are numerous changes in the rules that will impact our town. The Township Committee does not have an understating as yet of the implications for Harding. The Committee has just established a small subcommittee to begin to obtain this understanding. Public discussions will ultimately be held to inform residents of our understandings and to seek public inputs.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

- Public Safety. The Township Committee must continue to work closely with the New Vernon Volunteer Fire Department, uniquely the only self-funded department in the entire state, to ensure adequate water supplies for fire personnel and general public safety.
- Citizen participation. One of the outstanding qualities of Harding is the active involvement and participation of citizens in civic issues and activities via Township boards and committees. The Township Committee instituted an outreach effort last year to enlarge the pool of interested citizens. I think that this has been a success, and will be continued.
- Library. The Harding Library has continued a close collaborative relationship with the Township Committee over the last year to ensure the Library's implementation. I look forward to groundbreaking, finally, this year.
- Open Space. Protection of its environment and of its open spaces has been a hallmark of Harding even before the Great Swamp was saved in the early 1960s. The Harding Open Space Trust Committee has begun to work on priorities for maintenance and acquisition of open space to ensure that limited volunteer time and limited public resources are devoted to the highest priority projects.
- Township employees. The Township Committee must continue to encourage and empower the Township's administrator and all Township employees to provide cheerful and helpful service to citizens.

In the end, good will, collaborative efforts, and common sense are all that will be required to handle these tasks for the good of Harding Township in 2008.

Mr. Lanzerotti thanked Mr. Dinsmore for his services and presented him with a resolution of appreciation. Mr. Dinsmore thanked the committee and indicated that he enjoyed working for Harding Township.

Mr. Lanzerotti cordially welcomed Mr. Rybka to the Township Committee.

Mr. Lanzerotti encouraged members of the Committee to make remarks.

Mr. Murray stated that he appreciates Mr. Lanzerotti taking on Chair of the committee. Mr. Murray spoke about the quality and contribution of the Township subcommittees, which are staffed by approximately 200 volunteers. Mr. Murray indicated that the challenges of 2008 included efforts to maintain Harding's home rule and manage its tax structure.

Mr. Ward summarized his first year on the Township Committee, noting the learning curve and looking forward to contributing to the work ahead for 2008.

Mr. Bartlett thanked everyone for coming and added that the two most important challenging issues facing Harding Township were the Highlands legislation implementation and the Township's management of its COAH obligations.

Mr. Lanzerotti thanked the Township Committee for intrusting the Chair to him. He pledged to serve with ability. Mr. Lanzerotti reviewed the main challenges and priorities for the Township in 2008.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

ANNOUNCEMENT OF STANDING COMMITTEES

Committee	Chair	Vice Chair
Planning, Zoning and Legal	Murray	Bartlett
Finance & Insurance	Murray	Ward
Public Safety	Rybka	Murray
Public Works and Building	Lanzerotti	Rybka
Personnel	Ward	Lanzerotti
Recreation Commission	Ward	Bartlett
Freeholder Liaison	Rybka	Murray
Glen Alpin Strategy Liaison	Murray	Ward
School Board Liaison	Lanzerotti	
Open Space Liaison	Murray	Bartlett
Board of Health Liaison	Rybka	
Local Assistance Board	Ward	
Ten Towns Liaison	Murray	
Redevelopment Steering Committee	Murray	Bartlett
Library Liaison	Murray	
Bayne Park Management Planning	Ward	

Upon motion duly made by Mr. Bartlett and seconded by Mr. Ward, and a vote of all ayes the standing committees were confirmed as set forth above.

REVIEW OF TENTATIVE AGENDAS FOR FUTURE MEETINGS

Ms. McKane reviewed the tentative agenda for future meetings. She indicated that a resolution would be added to the next agenda appointing a Qualified Purchasing Agent. Ms. McKane advised she has contacted the Executive Director of the Highlands Council and a meeting has been scheduled for January 17, 2008 at 7:30 p.m. She added that a list of draft questions has been supplied to the Township Committee and asked them to contact her with additional questions. The Township Committee agreed.

EXECUTIVE SESSION DETERMINATION:

It was determined that an Executive Session would be necessary:

- Contract Negotiation – Property Acquisition, Chatham Dispatch
- Potential Litigation

ANNOUNCEMENTS/REPORTS/PRESENTATIONS

None.

RESOLUTIONS

Consent Agenda #1 – Administration Resolutions:

A motion was made by Mr. Murray and seconded by Mr. Lanzerotti to introduce Consent Agenda #1. There being no further discussion, the roll was called. Consent Agenda #1 was approved by a vote of all ayes.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-1 – Agenda and Regular Meeting Schedule:

WHEREAS, the Open Public Meetings Act N.J.S.A. 10:4-19 requires that every public body shall post and maintain posted throughout the year for the purpose of public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that public meetings of the Harding Township Committee shall be held during 2008 at Kirby Hall, Blue Mill Road in New Vernon in said Township at 7:30 p.m. as follows:

AGENDA MEETINGS

January 4, 2008
February 6, 2008
March 5, 2008
April 2, 2008
May 7, 2008
June 4, 2008

September 3, 2008
October 8, 2008
November 5, 2008
December 3, 2008
January 7, 2009

REGULAR MEETINGS

January 16, 2008
February 20, 2008
March 19, 2008
April 16, 2008
May 21, 2008
June 18, 2008
July 9, 2008
August 6, 2008
September 17, 2008
October 22, 2008
November 19, 2008
December 17, 2008
January 21, 2009

BE IT FURTHER RESOLVED that the above schedule and any revision thereof shall be posted on the bulletin board in Kirby Hall and mailed to the Observer Tribune and the Daily Record, and upon prepayment of mailing and processing costs, to all persons requesting copies of such schedule or any revision thereof.

BE IT FURTHER RESOLVED that the meetings shall be conducted in accordance with *Roberts Rules of Order*.

Resolution TC 08-2 – Designate Official Newspapers:

RESOLVED, that the *Observer Tribune*, the *Morris County Daily Record*, and the *Star Ledger* be and they hereby are designated as the three official newspapers of the Township of Harding.

Resolution TC 08-3 – Appointment of Township Officials:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that the following appointments were offered and adopted for the year 2008:

Administrator for the Harding Township Municipal Court
Deputy Court Administrator
Acting Court Administrators

Board of Adjustment Administrator
Planning Board Administrator
Superintendent of Public Works
Principal Public Works Manager
Assessment Search Officer

Barbara Schwab
Elizabeth Bansfield-Mossa
Ann Naylor,
Vicki Mangulson,
Karen Zaborsky
Cindy Phillips
Tracy Toribio
Tracy Toribio
Township Clerk

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Tax Search Official		Tax Collector
Zoning Officer		Karen Zaborsky
Prosecuting Attorney		Peter Fico
Alternate Prosecutors		Thomas A. Shepard, Jr., Esq., Daniel R. Coburn, Esq., and Thomas Westfield, Esq.
Substitute Subcode Officials	-Plumbing	Angelo Rossi
	-Electrical	Andrew Macera
	-Electrical	John McManus
Certifying Agent		Chief Finance Officer
Retirement Funds (PERS & PFRS) Manager		Chief Finance Officer
Certifying Official		Township Clerk
Deputy Certifying Official		Deputy Township Clerk
OPRA Deputies	-Police	Chief Kevin Gaffney
	-Court	Barbara Schwab
	-Health	Garry Annibal
Fund Commissioner(s)		Gail W. McKane/ Cynthia Phillips
Paymaster & Social Security Administrator		Chief Finance Officer
Office of Emergency Management Coordinator		Chief Kevin Gaffney
911 Coordinator		Sergeant Tim Swanick
Recycling Coordinator		Tracy Toribio

All such appointments shall be for the year 2008 or until additional action on any such appointments is taken by the Township Committee of the Township of Harding.

Resolution TC 08-4 – Appointment of Township Professionals:

WHEREAS, the Township of Harding has need for professional accounting, legal, engineering, insurance, governmental consulting and professional planners; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the retention of certain professional services without competitive bidding must be publicly advertised:

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY THAT:

1. The following appointments be made for the year 2008:

Township Auditor	Robert Swisher, RMA Suplee, Clooney & Company	1/1/08 to 12/31/08
Township Attorney	Woolson, Sutphen, Anderson & Nergaard	1/1/08 to 12/31/08
Special Counsel	Peter Henry, Esq. Dillon, Bitar and Luther LLC	1/1/08 to 12/31/08
	Thomas Sateary, Esq. Lindabury, McCormick, Estabrook	1/1/08 to 12/31/08

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

	& Cooper	
Township Engineer	Paul Fox Apgar Associates	1/1/08 to 12/31/08
Public Defender	Edward G. D’Alessandro, Jr., Esq.	1/1/08 to 12/31/08
Insurance Broker (Health and Prescription)	Bruce Kaplan	1/1/08 to 12/31/08
Insurance Broker (General Insurance)	James F. Hurley Insurance Agency	1/1/08 to 12/31/08
Professional Planners	Susan C. Kimball & Duggan A. Kimball	1/1/08 to 12/31/08
Bond Counsel	Steven Rogut, Esq. Rogut, McCarthy, Troy LLC	1/1/08 to 12/31/08
Township Labor Counsel	Fredric M. Knapp Laufer, Knapp, Torzewski & Dalena	1/1/08 to 12/31/08
Personnel Hearing Officer	Steven Glickman Ruderman & Glickman	1/1/08 to 12/31/08
GIS and Information Technology Consultant	Chris Allyn	1/1/08 to 12/31/08
Tree Conservation Officer	John D. Linson	1/1/08 to 12/31/08

2. Said appointments are made in accordance with N.J.S.A. 19:40A-20.26, pursuant to a non-fair and open process and without competitive bidding as professional services under the provisions of the Local Public Contracts Law because accountants, lawyers, engineers, prosecutors, insurance brokers, professional planners and government consultants are recognized professions licensed and regulated by law.
3. A copy of this resolution shall be published in “The Observer Tribune” as required by law.

Consent Agenda #2 – Board/Committee Appointments

A motion was made by Mr. Murray and seconded by Mr. Ward to introduce Consent Agenda #2. There being no further discussion, the roll was called. Consent Agenda #2 was approved by a vote of all ayes.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-5 – Board of Health Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as members of the Harding Township Board of Health commencing January 1, 2008 were made:

James Rybka (Township Committee Representative)	-	1 year term expiring December 31, 2008
Dr. Joe Cervone	-	3 year term expiring December 31, 2010
James Halsey	-	3 year term expiring December 31, 2010
Dr. Libero Saraceno (Alternate #2)	-	2 year term expiring December 31, 2009

Resolution TC 08-6 – Planning Board Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as members of the Harding Township Planning Board commencing January 1, 2008 were made:

Marshall Bartlett Class III (Township Committee Representative)	-	1 year term expiring December 31, 2008
John Murray Class I (Chairman’s Designate)	-	1 year term expiring December 31, 2008
Carol Conger Vellekamp Class IV	-	4 year term expiring December 31, 2011
Isobel Olcott Class IV	-	4 year term expiring December 31, 2011
Alf Newlin Class IV	-	4 year term expiring December 31, 2011
Peter Saulnier (Alternate #1)	-	2 year term expiring December 31, 2011

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-7 – Board of Adjustment Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as members of the Harding Township Board of Adjustment commencing January 1, 2008 were made:

Terri Eichler	-	4 year term expiring December 31, 2011
Lorne Sheren (Alternate #2)	-	2 year term expiring December 31, 2009

Resolution TC 08-8 – Environmental Commission Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as members of the Harding Township Environmental Commission commencing January 1, 2008 were made:

Chris Allyn	-	1 year term as Chairman expiring December 31, 2008
David Dietz	-	3 year term expiring December 31, 2010
Ted Cotton	-	3 year term expiring December 31, 2010
Roger Greenway	-	3 year term expiring December 31, 2010
James Rybka (Township Committee Representative)	-	1 year term expiring December 31, 2008

Resolution TC 08-9 – Historical Preservation Commission Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as members of the Harding Township Historic Preservation Commission commencing January 1, 2008 were made:

Wendy Montgomery	-	4 year term expiring December 31, 2011
Nannette Di Tosto (Alternate #2)	-	2 year term expiring December 31, 2009

Resolution TC 08-10 – Open Space Trust Committee Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

members of the Harding Township Open Space Trust Committee commencing January 1, 2008 were made:

John Murray	-	1 year term (Twp. Com. Rep.) expiring December 31, 2008
John Lasser	-	3 year term expiring December 31, 2010
Julia Somers	-	3 year term expiring December 31, 2010
Larry Wettler	-	3 year term expiring December 31, 2010
Jamie Miller	-	1 year term expiring December 31, 2008
Susan Engel	-	1 year term expiring December 31, 2008 (In place of Resolution TC 07-160)
Marshall Bartlett	-	1 year term (Twp. Com. Rep.) expiring December 31, 2008
Justine Kovacs	-	1 year term (Shade Tree Rep.) expiring December 31, 2008
Isobel Olcott	-	1 year term (Plan. Bd. Rep.) expiring December 31, 2008
Gail McKane	-	1 year term (Administrator) expiring December 31, 2008

Resolution TC 08-11 – Shade Tree Advisory Committee Appointments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as members of the Harding Township Shade Tree Advisory Committee commencing January 1, 2008 were made:

Caron Menger	-	to fill 3 year term expiring December 31, 2010
Justine Kovacs	-	to fill 3 year term expiring December 31, 2010
Gail W. McKane	-	1 year term expiring December 31, 2008
Tracy Toribio	-	1 year term expiring December 31, 2008

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-12 – Local Assistance Board Appointments:

Ned Ward (Township Committee Liaison member)	-	1 year term expiring December 31, 2008
Betsey Holdsworth	-	2 year term expiring December 31, 2009
Faith Winow	-	2 year term expiring December 31, 2009
Lisa Chapman	-	2 year term expiring December 31, 2009

Resolution TC 08-13 – Appoint Community Development Revenue Sharing Committee Reps:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that the following appointments as Harding Township representatives to the Morris County Community Development Revenue Sharing Committee commencing January 1, 2008 were made:

Barbara Gardner
Gail McKane

Resolution TC 08-14 – Re-Establishing Harding Township Municipal Alliance:

BE IT RESOLVED, by the Township Committee of the Township of Harding, Morris County, State of New Jersey, that in compliance with Public Law 1989, Chapter 51, and the Governor’s Council on Alcoholism and Drug Abuse, the committee known as the Harding Township Municipal Alliance is hereby established and continued. This alliance pledges to work toward the accomplishments of the following goals as directed in the Chapter 51 Legislation:

1. Organize and coordinate the efforts of school, police, business groups and other community organizations to fight drug/alcohol abuse.
2. Adopt clear procedures for the intervention, treatment and discipline of students abusing alcohol and drugs.
3. Provide a comprehensive drug/alcohol abuse education and outreach program for parents.
4. Provide a comprehensive community substance awareness program.

BE IT FURTHER RESOLVED, that the above mentioned Alliance will be recognized as an Ad Hoc Advisory Committee reporting to the Mayor.

BE IT FURTHER RESOLVED, that the membership of the Alliance shall include, but not be limited to, the following representatives: The Substance Abuse Coordinator, Township Official(s), Township Police representative(s), member(s) of the Board of Education, member(s) of local community organization(s), member(s) of local religious group(s), and interested private citizens.

Consent Agenda #3 - Financial

A motion was made by Mr. Murray and seconded by Mr. Bartlett to introduce the Consent Agenda #3. There being no further discussion, the roll was called. Consent Agenda #3 was approved by a vote of all ayes.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-15 – Fix Fees for Delinquent Taxes and/or Assessments:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS, STATE OF NEW JERSEY, that pursuant to the authority contained in Chapter 46 of the laws of 1970, the rate of interest to be charged for delinquent taxes or assessments in the Township of Harding be and the same is hereby fixed at eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00;

BE IT FURTHER RESOLVED that the rate of interest to be charged for delinquent sewer charges in the Township of Harding be and the same is hereby fixed at eight percent (8%) per annum;

BE IT FURTHER RESOLVED that the establishment of the aforesaid rates be in accordance with the terms and conditions of chapter 435 of the laws of 1970 as set forth more particularly therein;

BE IT FURTHER RESOLVED that interest on taxes and sewer charges be waived for the first ten days after due date;

BE IT FURTHER RESOLVED that the Tax Collector of the Township of Harding be permitted to process the cancellation of any property tax refund or delinquency of less than \$10.00.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Harding that the Tax Collector is authorized to conduct a tax sale for all prior years' delinquent taxes pursuant to New Jersey Law Chapter 99.

Resolution TC 08-16 – Authority to Sign for Expenses:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that all checks be countersigned by any Committee member, the Chief Financial Officer, or Treasurer or Township Administrator, except that all payroll checks be signed by the Chief Financial Officer or Treasurer.

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to pay the Township employees when the payroll becomes due, whenever pay periods fall between regular Township Committee meetings.

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to pay the Township employees health benefits bills when the payments become due, whenever payment periods fall between regular Township Committee meetings.

Resolution TC 08-17 – Model Cash Management Plan:

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS, STATE OF NEW JERSEY, that for the year 2008, the following shall serve as the cash management plan of the Township of Harding.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Harding funds.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

The following are suitable and authorized investments:

1. Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
3. Local government investment pools which comply with N.J.S.A. 40A:5-15(e) and conditions set by the Division of Local Government Services.
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repros) of fully collateralized securities which comply with N.J.S.A. 40A:5-15(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchase and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

PNC Bank	Bank of NY
Hudson City Savings Bank	NJ ARM
The Chase Manhattan Bank	MBNA
TD Bank North	Columbia Savings Bank
Commerce Bank	OCWEN / Berkeley Federal
Peapack-Gladstone Bank	Valley National Bank
New Jersey Cash Management Fund	Wachovia
Amboy National Bank	First Morris Bank & Trust
Commerce Bank	Somerset Hills Bank

BE IT FURTHER RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS, STATE OF NEW JERSEY that any successor of any of the aforementioned banks and any bank that provides GUDPA certification are hereby authorized depositories.

Resolution TC 08-18 – Authorize Temporary Appropriations (Temporary Budget):

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2008 budget, temporary appropriations may be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2008; and

WHEREAS, the total appropriations in the 2007 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of **\$6,161,671**; and

WHEREAS, the 2008 Temporary Budget of **\$1,617,439** does not exceed 26.25% (**\$1,617,439**) of the total appropriations in the 2007 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Harding, in the County of Morris, New Jersey, that the attached appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

*(See Attached)

*Attachment on file in Clerk's Office.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Resolution TC 08-19 – Authorize Temporary Appropriations (sewer authority Temporary Budget):

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2008 budget, temporary appropriations may be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2008; and

WHEREAS, the total appropriations in the 2007 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of **\$148,760**; and

WHEREAS, the 2008 Temporary Budget of **\$38,886** does not exceed 26.25% (**\$39,050**) of the total appropriations in the 2007 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Harding, in the County of Morris, New Jersey, that the attached appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

	2008 Temporary
SEWER UTILITY BUDGET	
Salaries & Wages	\$ 2,136
Other Expenses	<u>\$ 36,750</u>
Total Sewer Utility Budget	\$ 38,886

Resolution TC 08-20 – Tax Appeal Defense Approval:

WHEREAS, counterclaims must be filed within 20 days of service of a Tax Court Complaint; and

WHEREAS, a Township Committee meeting date may fall outside that timeline,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Township Committee of the Township of Harding in the County of Morris that Woolson, Sutphen, Anderson & Nergaard, P.C. is hereby authorized to file counterclaims with the Tax Court of New Jersey regarding any tax appeal filed with the Tax Court of New Jersey; and

BE IT FURTHER RESOLVED that Woolson, Sutphen, Anderson & Nergaard, P.C. will do what is necessary or desirable to effectuate settlement of any case, without prejudice to the Township's interest in any other pending or future tax assessment appeals.

Resolution TC 08-21 – Authorize the Finance Office to Maintain Petty Cash in the Amount of \$300:

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Township of Harding; and

WHEREAS, the Township Committee of the Township of Harding established such fund in May 1981; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Harding that a petty cash fund shall be established and maintained in the Finance Department in the amount of \$300.00. Such petty cash shall be used for purchases not to exceed \$300.00.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

Non-Consent Agenda Resolutions:

Resolution TC 08-22 – Waiving of Interest:

A motion was made by Mr. Murray and seconded by Mr. Bartlett to introduce Resolution TC 08-22. There being no further discussion, the roll was called. Resolution TC 08-22 was approved by a vote of all ayes.

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY that interest be waived hereinafter set forth:

Block 17 Lot 36.02 MacMahon, 18 Mary Knoll Drive

A check was inadvertently lost. That check represented a timely payment of 4th 2007 taxes. Interest in the amount of \$32.77 needs to be waived because of this loss.

CORRESPONDENCE

Ms. McKane reported a Highlands seminar by ANJEC would be held on January 15, 2008. She asked the Township Committee to contact her if any of the members would like to attend.

Ms. McKane thanked Ms. Brennan, resident of Sand Spring Road, for her hard work in correlating the information pertaining to the proposed Morris Township sports complex. Mr. Bartlett added that a letter was received from the Great Swamp Watershed relating to the same topic.

Ms. McKane briefly reviewed COAH highlights and legislature.

Ms. McKane indicated that a grant in the amount of \$75,000 has been approved by the Department of Transportation to complete the reconstruction on Sand Spring Road.

Mr. Bartlett advised NJ Transit has been very good about keeping the Township updated regarding transit issues. He explained that while construction is underway at the Transit Village in Morristown, an arrangement has been worked out for commuters to be bused from Headquarter's Plaza to the train station. Mr. Bartlett added that there would be approximately 240 spaces at the Village.

HEARING PERSONS PRESENT

Ms. Brennan complimented the Township Committee on the openness of the Township and added that it has been a pleasure to be part of the audience. She thanked Christine Zimmermann and Cindy Phillips for their help pertaining to the Morris Township proposed sports complex. Mr. Lanzerotti thanked Ms. Brennan for her kind words.

Alf Newlin, Civic Association Reporter, questioned the specifics of the Highlands meeting. Ms. McKane stated the meeting is open to the public and will be held January 17. Mr. Lanzerotti suggested the proposed Highlands questions be forwarded to Mr. Newlin. Mr. Newlin agreed it was a good idea to get the questions published. Ms. McKane stated the questions would be on the Harding Township website. Mr. Lanzerotti indicated this meeting is being held in order to be able to respond to the Highlands by the end of February. He invited the public to attend the meeting.

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

EXECUTIVE SESSION:

There being no further business and no member of the public wishing to speak, a motion was made and seconded to enter into Executive Session – Resolution ES-08-07 was approved by a vote of all ayes.

Resolution TC-ES-08-01:

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS AND STATE OF NEW JERSEY on this 4th day of January, 2008 as follows:

1. The public shall be excluded from discussion of an action upon the specified subject matter.
2. The subject matters to be discussed are as follows:
 - Litigation – Potential Litigation
 - Personnel Matter – Specify
 - Contract Negotiation –Property Acquisition (Eggert)
 - Attorney-Client Privilege -- Specify
 - Collective Bargaining Agreement -- Specify
 - Other – as authorized by N.J.S.A. 10:4-12 -- Specify
3. Minutes reflecting the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, shall be promptly available to the public when the matters discussed are resolved, to the extent that making such matters public shall not be inconsistent with section N.J.S.A. 10:4-12.
4. The Township Committee may come back into open session and take further action.
5. This Resolution shall take effect immediately.

A motion was made and seconded to reopen the meeting to the public. Roll Call Vote: All Ayes

RESOLUTIONS (continued)

Resolution TC 08-23 – Settlement Approval:

A motion was made by Mr. Murray and seconded by Mr. Ward to introduce the Resolution.

BE IT RESOLVED that the Township Committee approves the settlement with Linda Peralta resolving all personnel issues and authorizes an agreement in a form satisfactory to Township Labor Counsel.

Roll Call Vote: All Ayes

ADJOURNMENT:

**MINUTES – HARDING TOWNSHIP COMMITTEE
MEETING –JANUARY 4, 2008**

There being no further business, a motion was made and seconded to adjourn the meeting at 9:25 p.m.
Vote: All Ayes

Respectfully Submitted,

Christine Zimmermann
Deputy Township Clerk